

GREAT WARFORD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD

WEDNESDAY 17TH JULY, 2019 at 7:30p.m.

at GREAT WARFORD BAPTIST CHAPEL, MERRYMANS LANE, GREAT WARFORD.

PRESENT - Councillors: B. Thompson (Chairman), M. Read, L. Murray-Curtis, G. Tuke, D. Allman.
Members of the Public (0).
Cheshire East Borough Councillor C. Leach.
Dr. E. M. Maddock - Clerk & Responsible Financial Officer.

1. **APOLOGIES FOR ABSENCE** - None.

2. **DECLARATIONS OF INTEREST** - None.

3. **ELECTION OF VICE-CHAIRMAN** -

i) Nominations were invited in respect of the position of Vice Chairman. One nomination was received in respect of Councillor D. Allman.

042/19 RESOLVED a) That Councillor D. Allman be elected to the position of Vice Chairman to Great Warford Parish Council for the 2019/20 civic year.

Proposed Councillor B. Thompson Seconded: Councillor G. Tuke All in favour

4. **MINUTES** -

i) The Minutes of the Annual Parish Council Meeting held 15th May, 2019 had been previously circulated to all Members.

043/19 RESOLVED a) That the Minutes of the Annual Parish Council Meeting held 15th May, 2019 be confirmed as a correct record and signed by the Chairman.

Proposed Councillor G. Tuke Seconded: Councillor L. Murray-Curtis All in favour

ii) The Minutes of the Extraordinary Parish Council Meeting held 10th June, 2019 had been previously circulated to all Members.

044/19 RESOLVED a) That the Minutes of the Extraordinary Parish Council Meeting held 10th June, 2019 be confirmed as a correct record and signed by the Chairman.

Proposed Councillor D. Allman Seconded: Councillor M. Read All in favour

iii) The Minutes of the Annual Parish Meeting held 15th May, 2019 had been previously circulated to all Members.

045/19 RESOLVED a) That the Minutes of the Annual Parish Meeting held 15th May, 2019 be confirmed as a correct record.

Proposed Councillor L. Murray-Curtis Seconded: Councillor G. Tuke All in favour

5. **PUBLIC FORUM FOR QUESTIONS** -

No questions had been received from or were presented by members of the public.

Item 6(ii) was brought forward to this point in the meeting.

7:57p.m. - Borough Councillor C. Leach excused herself from the meeting and left.

6. **REPORTS FROM EXTERNAL ORGANISATIONS** -

i) **High Legh & Mobberley Wards Policing Team** - No Members of the Policing Team were present at the meeting. The written Police report identified the following incidents: an attempted burglary at Mere; a large number of golf clubs stolen during a burglary in Mere; several thefts from vehicles in Ashley and several burglaries in Ashley.

ii) **Cheshire East Ward Member Cllr. C. Leach** - Borough Councillor C. Leach reported that she had updates in respect of a number of items:

The Stags Head, Mill Lane - Following reports that there had recently being activity at the site a report was submitted for the site to be visited by the Planning Enforcement Team to ensure that activities are limited to those permitted within existing planning permissions. An initial visit has taken place with a second visit planned for the near future.

Planning Application 19/2003M - It was reported that this application was now scheduled to be heard at the September 2019 Cheshire East Council Northern Planning Committee. Borough Councillor C. Leach advised that she intends to speak at the meeting. Members confirmed that a representative of the Parish Council also intends to speak at the committee meeting.

Hedge - Warford Lane (near to Wilmslow Golf Club) - It was reported that a report has been made for this hedge to be cut back.

Members reported that there had been three incidents near this location within recent weeks involving fast

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moving traffic meeting at narrow stretches of the highway and that the overgrown hedge is exacerbating the issue.

Borough Councillor C. Leach advised that it was important to log any incidents with Cheshire Police in order to build up an evidence base upon which a review of the road can be requested.

- DECISION**
- a) **To receive and note the updates provided by Borough Councillor C. Leach.**
 - b) **That the Chairman represent the Parish Council at the Cheshire East Council Northern Planning Committee in respect of planning application 19/2003M.**
 - c) **That the Chairman prepare a newsletter to raise awareness of the importance of reporting highway incidents to the Police in order to provide an evidence base for future highway reviews.**
 - d) **That the newsletter be distributed to residents using a postal service.**
 - e) **That Borough Councillor C. Leach provide to the Clerk the link for reporting highway incidents to Cheshire Police for inclusion within the newsletter.**
 - f) **That the contact details for Borough Councillor C. Leach be included within the newsletter for resident information.**

iii) **Meeting with Police & Crime Commissioner - 27th June, 2019** - No Members of the Parish Council were able to attend the meeting.

7. FINANCE -

i) **Financial Statement 2019/20 as at 17th July, 2019.** (Appendix A)

Members considered the financial statement 2019/20 which was unanimously accepted.

ii) **To authorise the following payments** - the Chairman outlined the basis of the following payments:

- a) Direct Debit E-ON £10.29 Electricity charges - May, 2019.
- b) Direct Debit E-ON £9.95 Electricity charges - June, 2019.
- c) Cheque No. 100524 Great Warford Baptist Chapel £40.00 Room Hire - 10/06/19 & 17/07/19.
- d) Cheque No. 100525 E. M. Maddock £756.15 Salary - June - July, 2019 & Newsletter printing.
- e) Cheque No. 100526 H.M. Revenue & Customs £30.40 Employee Income Tax.

iii) **Receipts** - the Clerk reported that the following receipts had been received since the last meeting:

- a) Barclays Bank plc. - Business Premium Account £2.41 Gross Interest - 04/03/19 - 02/06/19.

- 046/19 RESOLVED**
- a) **That the Statement of Account, as at 17th July, 2019 be received and the Clerk's observations duly noted.**
 - b) **That the schedule of 5 payments be approved and duly authorised.**
 - c) **That the report on receipts since the last meeting be received and duly noted.**

Proposed Councillor D. Allman

Seconded: Councillor G. Tuke

All in favour

8. CORRESPONDENCE -

i) To consider the specific correspondence received by the Parish Council since the date of the last ordinary meeting and to determine such action as Members consider appropriate thereto:

- a) **Nether Alderley Parish Council - Local Cluster Meeting Invitation.**

DECISION

- a) **That the Clerk notify Nether Alderley Parish Council that Great Warford Parish Council will participate in the Local Cluster Meetings.**

- b) **Resident - Concern about overgrowth on footways within Parish.**

DECISION

- a) **That the concerns be reported to Cheshire East Highways with a request for the footway along Merrymans Lane to be sided back.**

- c) **Resident - Concern about footway overgrowth and signage condition.**

DECISION

- a) **That the concerns be reported to Cheshire East Highways with a request for the footway along Merrymans Lane to be sided back and the 30mph sign at the junction of Merrymans Lane with Chelford Road be repaired.**

- d) **Resident - Report of local highway incident.**

It was reported that there had been an incident causing significant vehicular damage along Warford Lane. In addition, there had been a further 'near miss' incident on Warford Lane. Both incidents have been reported to the relevant authorities.

DECISION

- a) **To receive and note the reports from the resident.**

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- e) **Great Warford Residents Group - Notification of success of Family Fun Day, proposed use of some of profit funds and suggestion to enter to Village in Bloom competition.**

It was reported that the total profit from the event had been £3,292 of which half will be donated to the David Lewis Centre. Possible uses of the remaining funds will be discussed at the Great Warford Residents Group AGM in September, 2019. Members noted the suggestion to enter the Village In Bloom competition.

DECISION a) To receive and note the report.

- f) **Great Warford Residents Group - Query relating to attendance at Northern Planning Committee in respect of planning application 19/2003M.**

This matter had been discussed at item 6(ii) above.

DECISION a) That the Clerk advise the Great Warford Residents Group that the Parish Council will be attending the Northern Planning Committee in respect of planning application 19/2003M.

- g) **Resident - Query re: future use of The Stags Head public house.**

This matter had been discussed at item 6(ii) above.

DECISION a) To receive and note the communication.

- ii) To note other correspondence received since the date of the last meeting. (Appendix B)

DECISION a) That other items of correspondence be received and noted.

- b) **To record that the Chairman had attended the Alderley Edge Civic Service which had been well attended by local civic dignitaries.**

- c) **To record that the Chairman had visited the Manchester Airport stand at the Royal Cheshire Show and had received copies of the updated Departure Routes Information.**

9. PLANNING APPLICATIONS -

- i) **To receive the latest planning schedule and discuss new applications.** (Appendix C)

- a) Members noted the planning decisions which had been issued by Cheshire East Council in respect of development within the Parish since the last meeting. No new planning applications had been received.

8:27p.m. - Councillor M. Read excused himself from the meeting and left.

10. HIGHWAY MAINTENANCE AND ENHANCEMENTS -

- i) **Highway defects and repairs** - Councillor B. Thompson reported that he and the Clerk had undertaken a review of the highways within the Parish. Several defects had been identified which would be reported to Cheshire East Council. Primarily defects, at present, relate to white lining, signage, potholes and overgrown vegetation. It was also reported that the Chairman and Clerk had met with the Local Highways Officer to discuss the present position. It was suggested that the Parish Council should identify a small number of high priority defects when preparing the review of Parish highways.

DECISION a) That the Clerk prepare a schedule of the identified highway defects for review by Members and submission to Cheshire East Council.

- ii) **Highway defects for attention** - No further highway defects were reported.

11. COMMUNITY -

- i) **Mary Dendy Playing Field** - Councillor B. Thompson reported that the dumped wheels are still present at the site.

DECISION a) That the Clerk continue to pursue the removal of the wheels from the Mary Dendy Playing Field.

- ii) **Parish Speed Watch** - It was reported that, due to availability issues, the speed watch training would need to be deferred until September, 2019.

DECISION a) That the Clerk ask the Police whether there are possible training dates in September, 2019.

- iii) **St. Mary's Church, Alderley - Community free-sheet** - The Clerk reported that, unfortunately, no volunteers had come forward to assist in the distribution of the community free-sheet. It is now intended to progress the free-sheet in Nether Alderley and re-visit the potential to include Great Warford in the future.

12. ASSETS -

- i) **Asset Risk Assessment** - The Clerk reported she had reviewed the asset risk assessment. It was reported that the Parish boundary sign on Chelford Road was still awaiting repair. It was also reported that the planters at Warford Crescent were in a poor condition and required removal from site.

047/19 RESOLVED a) That Councillor G. Tuke arrange for the planters at Warford Crescent to be

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removed from site.

b) That replacement of the planters be considered at a future date.

Proposed Councillor G. Tuke

Seconded: Councillor L. Murray-Curtis All in favour

13. CO-OPTION OF PARISH COUNCILLORS -

i) No expressions of interest had been received.

048/19 RESOLVED a) That the Clerk display a notice to advertise the Parish Councillor vacancies.

b) That Councillor D. Allman approach two residents whom it is understood may be interested in joining the Parish Council.

Proposed Councillor G. Tuke

Seconded: Councillor B. Thompson All in favour

14. MATTERS FOR INCLUSION ON NEXT/FUTURE MEETING AGENDA -

i) None.

15. DATE OF NEXT MEETING - Wednesday 18th September, 2019 at 7:30p.m. at Great Warford Baptist Chapel.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

DECISION a) That a resolution to exclude the Public and Press from the remainder of the Meeting was not necessary as no items were to be considered at Item 16.

16. MATTERS FOR CONSIDERATION INCLUDING THOSE TRANSFERRED FROM ABOVE ITEMS -

none.

The Meeting was declared closed by the Chairman at 8:46p.m.

Signed:

Approval Date - 18th September, 2019

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APPENDIX A

Financial Statement - 2019/20					
as at 17th July 2019					
Actual 2018/19 £.	Details	2019/20 Budget £.	Actual to May 19 £.	Agenda Jul. 19 £.	Budget Balance £.
Receipts					
7,345.00	Precept	7,636.00	3,818.00		3,818.00
0.00	Balances	0.00	0.00		0.00
9.63	Investment Interest	0.00	0.00	2.41	0.00
0.00	Sale of Assets	0.00	0.00		0.00
0.00	Grants, Donations & Refunds	0.00	0.00		0.00
490.03	V.A.T. Refund	0.00	0.00		70.21
7,844.66	Total Receipts	7,636.00	3,818.00	2.41	3,888.21
Payments					
3,051.21	Salary (Clerk)	3,190.00	536.90	552.50	2,100.60
0.00	National Insurance (Employer)	0.00	0.00		0.00
442.09	Administration & Employment Expenses	500.00	0.00		500.00
0.00	Member Allowances	0.00	0.00		0.00
142.00	Audit Fees (internal & external)	155.00	146.20		8.80
301.19	Insurance	400.00	305.99		94.01
750.00	Website	310.00	0.00		310.00
94.60	Street Lighting Electric & Repairs	231.00	19.28	19.28	192.44
0.00	Training	160.00	0.00		160.00
286.12	Subscription/Affiliation/Registration Fees	315.00	288.28		26.72
140.00	Room Hire	200.00	20.00	40.00	140.00
180.37	Christmas Tree & Lighting	250.00	0.76		249.24
421.01	Parish Maintenance	650.00	0.00		650.00
45.00	Asset Purchase	500.00	0.00		500.00
0.00	Defibrillator	125.00	0.00		125.00
641.91	Sect. 137 payments	150.00	0.00		150.00
54.50	Contingency	500.00	0.00	195.04	304.96
296.21	V.A.T.		30.24	39.97	
6,846.21	Total Payments	7,636.00	1,347.65	846.79	5,511.77

Cash/Bank Reconciliation	01/04/19	15/05/19	17/07/19	31/03/20
Balance B/Fwd.	9,883.93	9,883.93	12,354.28	11,509.90
Add Total Receipts	0.00	3,818.00	2.41	3,888.21
Less Total Payments	0.00	-1,347.65	-846.79	-5,511.77
Balance C/Fwd.	9,883.93	12,354.28	11,509.90	9,886.34
Cumulative Balances				
	Balance	Balance	Balance	Balance
	01/04/19	15/05/19	17/07/19	31/03/20
General Funds	6,533.93	9,004.28	8,159.90	6,536.34
Earmarked Reserves	3,350.00	3,350.00	3,350.00	3,350.00
	9,883.93	12,354.28	11,509.90	9,886.34

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CASH/BANK RECONCILIATION AS AT - 17th July 2019

CASH

Balance Brought Forward 01/04/19		
Community Account	5,052.13	
Business Premium Account	4,831.80	
Plus Receipts	3,820.41	
	13,704.34	
Less Payments	2,194.44	
Balance Carried Forward 17/07/19	11,509.90	

BANK (Barclays)

Business Premium Account	4,834.21		03/06/19
Add income/transfer received since above Statement	0.00		
Less unrepresented cheques	0.00	0.00	
		0.00	4,834.21 17/07/19
 Community Account	 7,951.20		 07/06/19
Add income received since above Statement	0.00	0.00	
Less unrepresented cheques/ Transfer	Approved -428.72 For approval -846.79 <u>-1,275.51</u>	-1,275.51	6,675.69 17/07/19
Total Bank Balances 17/07/19		11,509.90	

APPENDIX B

CORRESPONDENCE

Cheshire Association of Local Councils (ChALC)

- ChALC Weekly Bulletin - 9, 16, 30 May 2019; 6, 13, 20, 27 June 2019; 4 July 2019.
- Chairmanship Training Session - 05/06/19.
- Introduction to Local Councils - 04/07/19.

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- Information Commissioner developing further resources for local councils.
- Cheshire and Warrington LEP: Local Industrial Strategy Discussion Session - 08/07/19.
- Cheshire East Code of Conduct Training - 31/07/19.

Cheshire East Council

- Site Allocations and Development Policies Document (SADPD) Meeting Invitation.
- Film Locations Database.
- Volunteering & Apprenticeships in Cheshire East.
- Acton, Edleston and Henhull Neighbourhood Plan - Regulation 16 Consultation - 31/05/19 - 12/07/19.
- Alsager Neighbourhood Plan - Regulation 16 Consultation - 14/06/19 - 26/07/19.
- Cheshire Police are encouraging shoppers to be vigilant.
- Connected Communities Newsletter.
- Emotionally Healthy Child/Young Person (EHCYP) Events.

Other Correspondence

- Manchester Airport - 15/05/19 - Employment Opportunities; 14/06/19 - Level 1 Certificate in Exploring the aviation industry.
- Community & Voluntary Services - e-Bulletin - 10, 24 May 2019; 7, 14, 21 June 2019; 5 July 2019.
08/05/19 - GRIPP Digital Spotlight Seminar - People; 11/06/19 - CVS and the EU Settlement Scheme in Cheshire East.
- Information Commissioner's Office - Newsletter - June 2019; July 2019.
- Town & Parish Council Websites - Newsletter - May 2019; June 2019.
- Cheshire & Warrington Growth Hub - Newsletter - 8, 30 May 2019; 28 June 2019.
- Keep Britain Tidy - Love Parks Week - 12th-21st July, 2019.
- Alderley Edge Parish Council - Invitation to Civic Service.

APPENDIX C

OUTSTANDING PLANNING APPLICATIONS & RECENT PLANNING DECISIONS

Application Reference	Location	Proposed Development	Cheshire East Council Decision
17/2241M (05/05/17)	Health Club and Spa, Faulkners Lane, Great Warford. WA16 7RN	2 air-conditioning units to roof of health club (retrospective).	
18/3988M (12/08/18)	Antrobus New Hall Farm, Faulkners Lane, Mobberley, Cheshire. WA16 7AL	Alterations to vehicular and pedestrian entrance along with landscaping works.	
18/6245M (20/12/18)	Land off Ancoats Lane, Mobberley.	Outline application for permanent agricultural workers dwelling.	05/06/19 - Refused.
19/0384M (29/01/19)	Brook Cottage, Chelford Road, Great Warford. SK9 7TL	Replacement dwelling, associated garage and landscaping.	
19/0554M (05/02/19)	Steeles House, Merrymans Lane, Great Warford. SK9 7TP	Two storey side extension, first floor addition and detached garage (resubmission of 18/3588M).	21/06/19 - Refused.
19/0563M (14/02/19)	Warford Grange Farm, Pedley House Lane, Great Warford. WA16 7SP	Demolition of existing residential dwelling and associated outbuildings and development of a replacement dwelling with alteration to existing private access road.	
19/2308M (14/05/19)	3 Heathview Cottages, Mill Lane, Little Warford. SK9 7TY	Single storey rear extension.	04/07/19 - Approved with Conditions.
19/2003M (16/05/19)	Warford Hall, Warford Hall Drive, Great Warford. SK9 7TP	Change of use from dwelling house with B1 Business to C1 Spa Hotel and associated two storey rear extension and pool to accommodate high quality guest facilities.	Currently scheduled for Northern Planning Committee on 14/08/19.
19/2414M (22/05/19)	Cheshire Health Club & Spa, Warford Park, Faulkners Lane, Great Warford. WA16 7RN	Proposed single storey extension, new entrance, replacement cladding and new windows.	
19/2478M (07/06/19)	The Little Moss, Chelford Road, Great Warford. SK9 7TJ	Proposed horsewalker.	

NEW PLANNING APPLICATIONS - None.