

# GREAT WARFORD PARISH COUNCIL

## AGENDA

### PARISH COUNCIL MEETING

**DATE :** WEDNESDAY 17<sup>TH</sup> JANUARY, 2018.

**TIME :** 7:30p.m.

**VENUE :** GREAT WARFORD BAPTIST CHAPEL, MERRYMANS LANE, GREAT WARFORD.

To Members of Great Warford Parish Council,

You are hereby summoned to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

1. **APOLOGIES FOR ABSENCE** -
2. **DECLARATIONS OF INTEREST** - To receive Declarations of Interest in any item on the agenda.
3. **MINUTES** -
  - i) To approve the Minutes of the Parish Council meeting held 13<sup>th</sup> December, 2017 as a correct record and authorise signing by the Chairman.
4. **PUBLIC FORUM FOR QUESTIONS** - To receive questions from members of the public.
5. **REPORTS FROM EXTERNAL ORGANISATIONS** -
  - i) Knutsford Rural Policing Team.
  - ii) Cheshire East Ward Member Councillor J. Macrae.
  - iii) Cheshire East Council - Health & Wellbeing Event - 15<sup>th</sup> January, 2018. (BT)
6. **FINANCE** -
  - i) **To receive and consider the Financial Statement 2017/18 as at 17<sup>th</sup> January, 2018.** (Appendix A)
  - ii) **To authorise the following payments** -

a) Direct Debit	E-ON	£7.10	Electricity Charges: November, 2017.
b) Direct Debit	E-ON	£7.33	Electricity Charges: December, 2017.
c) Cheque No. 100473	Great Warford Baptist Chapel	£20.00	Room Hire: 17/01/18.
d) Cheque No. 100474	E. M. Maddock	£796.63	Net Salary 01/12/17 - 31/01/18 & Reclaim of Transparency Code expenses [£399.00].
e) Cheque No. 100475	H.M. Revenue & Customs	£89.20	Employee Income Tax.
f) Cheque No. 100476	C. Cameron	£31.00	Christmas Tree Lights.
  - iii) **To note the following receipts** - None.
7. **PLANNING** -
  - i) **To receive the latest planning schedule and discuss new applications.** (Appendix B)
  - ii) **Neighbourhood Plan** - To receive an update relating to the Neighbourhood Plan for the Parish. (BT)
8. **PARISH MATTERS** -
  - i) **Pavement condition** - To receive an update regarding clearing of debris from Parish pavements. (LR)
  - ii) **Parish Council Newsletter** - To consider the timing and content of the next newsletter.
  - iii) **Village Picnic** - To receive an update, if available, on future management of event.
  - iv) **Mary Dendy Playing Field** - To receive an update relating to litter complaints about the site.
9. **CORRESPONDENCE** -
  - i) **To consider the following items of correspondence received since the date of the last ordinary meeting.**
    - a) Cheshire Community Action - Best Kept Village Competition 2018.
    - b) Cheshire East Council - Town & Parish Council Conference - 20<sup>th</sup> February, 2018.
  - ii) **To note other correspondence received by the Parish Council since the date of the last ordinary meeting.**  
(Appendix C)
10. **MATTERS FOR INCLUSION ON NEXT/FUTURE MEETING AGENDA**
  - i) Parish Councillor vacancy.
  - ii) Christmas Tree Electricity Feeder Pillar.
  - iii) General Data Protection Regulations (GDPR).
11. **DATE OF FUTURE MEETINGS** - 21<sup>st</sup> March, 2018, 16<sup>th</sup> May, 2018.

**To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.**

# GREAT WARFORD PARISH COUNCIL

## AGENDA

12. MATTERS FOR CONSIDERATION INCLUDING THOSE TRANSFERRED FROM ABOVE ITEMS - (as required)

*E.M.Maddock*

Dr. E. M. Maddock CILCA (Dist.)  
Clerk and Responsible Financial Officer.

Dated 10<sup>th</sup> January, 2018.

### APPENDIX A

Financial Statement - 2017/18 as at 17 January 2018					
Actual 2016/17 £.	Details	2017/18 Budget £.	Actual to Dec. 17 £.	Agenda Jan. 18 £.	Budget Balance £.
<b>Receipts</b>					
4,600.00	Precept	6,750.00	6,750.00		0.00
0.00	Balances	0.00	0.00		0.00
1.66	Investment Interest	0.00	0.00		0.00
0.00	Sale of Assets	0.00	0.00		0.00
632.00	Grants, Donations & Refunds	0.00	0.00		0.00
1,126.30	Great Warford Picnic	0.00	0.00		0.00
200.87	V.A.T. Refund	0.00	480.19		116.26
<b>6,560.83</b>	<b>Total Receipts</b>	<b>6,750.00</b>	<b>7,230.19</b>	<b>0.00</b>	<b>116.26</b>
<b>Payments</b>					
2,592.97	Salary (Clerk)	2,885.00	2,244.32	486.83	153.85
0.00	National Insurance (Employer)	0.00	0.00		0.00
2.06	Administration	450.00	0.00		450.00
0.00	Member Allowances	0.00	0.00		0.00
135.00	Audit Fees (internal & external)	150.00	140.00		10.00
421.30	Insurance	450.00	297.13		152.87
310.00	Website	300.00	0.00		300.00
0.00	Transparency Code Compliance	0.00	0.00	332.50	-332.50
69.91	Street Lighting Electric & Repairs	215.00	54.58	13.74	146.68
60.00	Training	140.00	35.00		105.00
259.70	Subscription/Affiliation/Registration Fees	285.00	279.70		5.30
180.00	Room Hire	200.00	100.00	20.00	80.00
0.00	Christmas Tree & Lighting	0.00	70.00	26.67	-96.67
314.92	Parish Maintenance	600.00	0.00		600.00
1,584.31	Asset Purchase	250.00	0.00		250.00
1,035.70	Defibrillator	125.00	0.00		125.00
698.09	Village Picnic Expenses	0.00	0.00		0.00
200.00	Sect. 137 payments	50.00	0.00		50.00
7.50	Contingency	650.00	0.00		650.00
480.19	V.A.T.		44.74	71.52	
<b>8,351.65</b>	<b>Total Payments</b>	<b>6,750.00</b>	<b>3,265.47</b>	<b>951.26</b>	<b>2,649.53</b>

Cash/Bank Reconciliation	01/04/17	13/12/17	17/01/18	31/03/18
Balance B/Fwd.	8,977.37	8,977.37	12,942.09	11,990.83
Add Total Receipts	0.00	7,230.19	0.00	116.26
Less Total Payments	0.00	-3,265.47	-951.26	-2,649.53
<b>Balance C/Fwd.</b>	<b>8,977.37</b>	<b>12,942.09</b>	<b>11,990.83</b>	<b>9,457.56</b>
<b>Cumulative Balances</b>				
	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>
	<b>01/04/17</b>	<b>13/12/17</b>	<b>17/01/18</b>	<b>31/03/18</b>
General Funds	4,820.46	8,785.18	7,833.92	5,300.65
Earmarked Reserves	4,156.91	4,156.91	4,156.91	4,156.91
	<b>8,977.37</b>	<b>12,942.09</b>	<b>11,990.83</b>	<b>9,457.56</b>

# GREAT WARFORD PARISH COUNCIL

## AGENDA

### CASH/BANK RECONCILIATION AS AT - 17 January 2018

#### CASH

Balance Brought Forward 01/04/17		
Community Account	4,158.44	
Business Saver Account	4,818.93	
Plus Receipts	7,230.19	
	16,207.56	
Less Payments	4,216.73	
Balance Carried Forward 17/01/18	11,990.83	

#### BANK (Barclays)

<b>Business Savings Account</b>	4,818.93		07/12/17
Add income/transfer received since above Statement			
	0.00		
Less unrepresented cheques	0.00		
	0.00	4,818.93	17/01/18
 <b>Community Account</b>	 8,622.16		 07/12/17
Add income received since above Statement			
	0.00		
Less unrepresented cheques/ Transfer			
Approved	-499.00		
For Approval	-951.26		
	-1,450.26	7,171.90	17/01/18
<b>Total Bank Balances 17/01/18</b>		<b>11,990.83</b>	

# GREAT WARFORD PARISH COUNCIL

## AGENDA

### APPENDIX B

#### OUTSTANDING PLANNING APPLICATIONS & RECENT PLANNING DECISIONS

Application Reference	Location	Proposed Development	Cheshire East Council Decision
17/2241M (05/05/17)	Health Club and Spa, Faulkners Lane, Great Warford. WA16 7RN	2 air-conditioning units to roof of health club (retrospective).	
17/6124M (06/12/17)	Warford Baptist Chapel, Merrymans Lane, Great Warford. SK9 7TP	Listed building consent to replace incorrectly sized lintel, removal of incorrectly built brick pier, repointing external brick mortar to extension and lining the extension's internal walls with plasterboard and skim. Retrospective approval required for wider opening between extension and existing meeting room.	

NEW PLANNING APPLICATIONS - None.

#### OUTSTANDING PLANNING APPEALS

Application Reference	Location	Proposed Development	Appeal Decision
17/1847M (07/04/17)	Land at Warford Hall Drive, Great Warford. SK9 7TR	Infill development comprising 2 two-storey detached dwellings with integral garage, gardens, access and associated external works.	
17/3507M (13/07/17)	Little Meadow, Merrymans Lane, Great Warford. SK9 7TN	Removal of Condition F on approved planning application 01/0043P, for use of buildings at Little Meadow, Merrymans Lane, Great Warford as a dwelling house with stables.	

### APPENDIX C

#### CORRESPONDENCE

##### Cheshire Association of Local Councils (ChALC)

- ChALC Weekly Bulletin - 7, 14, 20 December 2017.
- Planning Training - 19/02/18 & 19/03/18.
- Audit Training - 06/02/18.

##### Cheshire East Council

- Traffic Management LAP Reports - 21 November 2017; 7, 21 December 2017; 4 January 2018.
- Neighbourhood Planning Fortnightly Update - 22 November 2017; 1, 15 December 2017.
- Winter Service Decisions - 12-30 November 2017; 1-10 December 2017.
- Cancellation of Budget Consultation Event & Town & Parish Council Conference.
- Christmas Provision for Homeless.
- Holocaust Memorial Day Event - 26<sup>th</sup> January, 2018.
- Disley and Newtown Neighbourhood Plan Regulation 16 Consultation. (20/12/17 - 09/02/18)
- Feedback from Multi faith conference.

##### Other Correspondence

- Police & Crime Commissioner - Stakeholder Bulletin.
- Manchester Airport - Community Newsletter.
- Community & Voluntary Services - e-Bulletin - 8, 20 December 2017; 5 January 2018; Voluntary Sector Framework Events.
- Information Commissioner's Office - Newsletter - December 2017.
- Civil Aviation Authority - Airspace Design Guidance.
- Place & Space - Seminar Neighbourhood and Urban Renewal in post-Brexit Britain
- Poynton Town Council - Poynton Neighbourhood Plan - Regulation 14 Consultation. [Consultation closes: 20/03/18]
- Brain Tumour Research - Using local influence to support finding a cure.