

GREAT WARFORD PARISH COUNCIL

AGENDA

PARISH COUNCIL MEETING

DATE : WEDNESDAY 20TH JULY, 2016.

TIME : 7:30p.m.

VENUE : GREAT WARFORD BAPTIST CHAPEL, MERRYMANS LANE, GREAT WARFORD.

To Members of Great Warford Parish Council,

You are hereby summoned to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

1. **APOLOGIES FOR ABSENCE -**
2. **DECLARATIONS OF INTEREST -** To receive Declarations of Interest in any item on the agenda.
3. **MINUTES -**
 - i) To approve the Minutes of the Parish Council Meeting held 18th May, 2016 as a correct record and authorise signing by the Chairman.
 - ii) To approve the Minutes of the Extraordinary Parish Council Meeting held 29th June, 2016 as a correct record and authorise signing by the Chairman.
 - iii) To confirm the Minutes of the Annual Parish Meeting held 18th May, 2016 as a correct record and authorise signing by the Chairman.
4. **PUBLIC FORUM FOR QUESTIONS -** To receive questions from members of the public.
5. **CHESHIRE EAST WARD MEMBER - CLLR. J. MACRAE -** Report on items of interest to Parish Council.
6. **REPORTS FROM EXTERNAL ORGANISATIONS -**
 - i) ChALC Macclesfield Area Meeting - 5th July, 2016. (DA)
 - ii) Cheshire East Council Town & Parish Council Conference - 19th July, 2016. (CS)
 - iii) Police & Crime Commissioner Meeting with Town & Parish Councils - 19th July, 2016.
7. **FINANCE -**
 - i) **To receive and consider the Financial Statement 2016/17 as at 20th July, 2016.** (Appendix A)
 - ii) **To consider making a donation to the provider of the marquees used at the Village Picnic.**
 - iii) **To ratify the following payment -**
 - a) Cheque No. 100430 KCFRT £875.00 Defibrillator Equipment.
 - iv) **To authorise the following payments -**
 - a) Direct Debit E-ON £5.78 Electricity - May, 2016.
 - b) Direct Debit E-ON £5.59 Electricity - June, 2016.
 - c) Cheque No. 100431 Miss J. Williams £200.06 Reimbursement of expenses - Village Picnic.
 - d) Cheque No. 100432 Mrs. D. Allman £289.38 Reimbursement of expenses - Village Picnic.
 - e) Cheque No. 100433 Mr. P. Halman £36.00 Reimbursement of expenses - Village Picnic.
 - f) Cheque No. 100434 Great Warford Baptist Chapel £40.00 Room hire: 29/06/16 & 20/07/16.
 - g) Cheque No. 100435 [Marquee Provider] TBC Donation (Subject to Item 7(ii) above).
 - v) **To note the following receipts since last meeting -**
 - a) HM Revenue & Customs £200.87 VAT Repayment 2015/16.
 - b) Cheshire East Borough Council £100.00 Grant: Queen's 90th Birthday Celebrations.
 - c) Village Picnic - 11th June, 2016 £1,126.30 Gross receipts from Village Picnic Event.
 - vi) **Internal Audit 2015/16 -**
 - a) To consider the Internal Audit Report and determine any actions required in relation thereto.
 - vii) **Banking Arrangements -**
 - a) To authorise the Clerk & Responsible Financial Officer to be added to the authorised signatories in order to manage banking arrangements.
 - b) To review current Member authorised signatories and authorise any changes deemed necessary.
8. **PLANNING -**
 - i) **To receive the latest planning schedule and discuss new applications.** (Appendix B)
 - ii) **Neighbourhood Plan -**
 - a) To receive an update on interest from residents and from neighbouring parishes in preparing a Neighbourhood Plan for Great Warford.
 - iii) **The Stags Head -**
 - a) To receive a report following the public presentation of proposals for the development of The Stags Head.

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9. PARISH MATTERS -

- i) **Website** - To receive an update on the development of the new Parish Council website.
- ii) **Great Warford Village Picnic** -
 - a) To receive a report on the Village Picnic held 11th June, 2016.
 - b) To receive an update on preparation of reports required to meet grant conditions.
 - c) To consider the merits of forming an independent committee to manage future Village Picnics.
- iii) **Mary Dendy Playing Field** - To receive an update regarding the provision of a new access gate.
- iv) **Land at Lindow End** - To receive an update regarding repairs to the damaged fencing.
- v) **Noahs Ark Lane - Weight Restriction Signage** - To receive an update on negotiations to re-site the weight restriction signage. (MR)
- vi) **Street Light - Junction Ancoats / Warford / Merrymans Lanes** - To receive an update regarding connection of the lighting column.
- vii) **Litter** - To receive an update regarding litter within the Parish.
- viii) **Defibrillator** - To receive an update regarding the provision of defibrillator equipment in the Parish. (DA)
- ix) **Trees at Warford Crescent** - To receive an update regarding condition of trees at the site.
- x) **Pavement condition** - To receive an update regarding clearing of debris from Parish pavements.
- xi) **Location of Speed Indicator Devices** - To consider the merits of installing additional mounting posts.

10. CORRESPONDENCE -

- i) **To consider any action required in relation to the following items of correspondence:**
 - a) E-ON - Notification of increase in electricity charges from 01/07/16.
 - b) Fields in Trust - The Centenary Fields Programme.
 - c) Cheshire East Council - Tour of Britain arrangements.
 - d) Great Warford Baptist Chapel - Meeting arrangements during building work.
- ii) **To note other correspondence received since the date of the last ordinary meeting** - Appendix C.

11. MATTERS FOR INCLUSION ON NEXT MEETING AGENDA -

12. DATE OF NEXT MEETING - 21st September, 2016 at 7:30p.m. at Great Warford Baptist Chapel.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

13. MATTERS FOR CONSIDERATION INCLUDING THOSE TRANSFERRED FROM ABOVE ITEMS - (as required)

E.M.Maddock

Dr. E. M. Maddock CiLCA (Dist.)
Clerk and Responsible Financial Officer.

Dated 14th July, 2016.

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APPENDIX A

Financial Statement - 2016/17 as at 20 July 2016					
Actual 2015/16 £.	Details	2016/17 Budget £.	Actual to May 16 £.	Agenda July 16 £.	Budget Balance £.
Receipts					
4,600.00	Precept	4,600.00	2,300.00		2,300.00
0.00	Balances	0.00	0.00		0.00
1.88	Investment Interest	0.00	0.00		0.00
0.00	Sale of Assets	0.00	0.00		0.00
63.00	Grants, Donations & Refunds	0.00	32.00	100.00	0.00
1,409.00	Transparency Code Compliance Grant	0.00	0.00		0.00
1,286.66	Great Warford Picnic	0.00	0.00	1,126.30	0.00
580.00	Operation Shield (c)	0.00	0.00		0.00
300.15	V.A.T. Refund	0.00	0.00	200.87	339.96
8,240.69	Total Receipts	4,600.00	2,332.00	1,427.17	2,639.96
Payments					
2,287.98	Salary (Clerk)	2,288.00	0.00		2,288.00
0.00	National Insurance (Employer)	0.00	0.00		0.00
494.71	Administration	450.00	0.00		450.00
5.75	Member Allowances	0.00	0.00		0.00
75.00	Audit Fees (internal & external)	90.00	135.00		-45.00
403.80	Insurance	403.00	421.30		-18.30
35.00	Website	0.00	0.00		0.00
500.00	Transparency Code Compliance	0.00	0.00		0.00
60.34	Street Lighting Electric	70.00	10.82	10.82	48.36
80.00	Training	180.00	60.00		120.00
225.44	Subscription/Affiliation/Registration Fees	220.00	259.70		-39.70
140.00	Room Hire	120.00	20.00	40.00	60.00
0.00	Christmas Lighting	0.00	0.00		0.00
396.72	Parish Maintenance	600.00	0.00		600.00
0.00	Asset Purchase	0.00	1,559.31	875.00	-2,434.31
0.00	Village Picnic Expenses	0.00	0.00	525.44	-525.44
74.99	Sect. 137 payments	28.00	0.00		28.00
521.75	Operaton Shield (c)	0.00	0.00		0.00
0.00	Contingency	151.00	0.00		151.00
210.87	V.A.T.		339.41	0.55	
5,512.35	Total Payments	4,600.00	2,805.54	1,451.81	682.61

Cash/Bank Reconciliation	01/04/16	18/05/16	20/07/16	31/03/17
Balance B/Fwd.	10,768.19	10,768.19	10,294.65	10,270.01
Add Total Receipts	0.00	2,332.00	1,427.17	2,639.96
Less Total Payments	0.00	-2,805.54	-1,451.81	-682.61
Balance C/Fwd.	10,768.19	10,294.65	10,270.01	12,227.36
Cumulative Balances				
	Balance	Balance	Balance	Balance
	01/04/16	18/05/16	20/07/16	31/03/17
General Funds	10,568.19	10,094.65	10,070.01	12,027.36
Earmarked Reserves	200.00	200.00	200.00	200.00
	10,768.19	10,294.65	10,270.01	12,227.36

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CASH/BANK RECONCILIATION AS AT - 20th July, 2016

CASH

Balance Brought Forward 01/04/16		
Community Account	7,597.22	
Business Saver Account	3,170.97	
Plus Receipts	3,759.17	
	<u>14,527.36</u>	
Less Payments	4,257.35	
Balance Carried Forward 20/07/16	<u><u>10,270.01</u></u>	

BANK (Barclays)

Business Saver Account	3,810.97		01/04/16
Add income/transfer received since above Statement			
	<u>1,126.30</u>	1,126.30	
Less unrepresented cheques	<u>620.00</u>	<u>-620.00</u>	
			4,317.27 20/07/16
 Community Account	 7,624.25		 07/06/16
Add income received since above Statement			
	<u>100.00</u>	100.00	
Less unrepresented cheques/ Transfer			
Approved	319.70		
For approval	<u>1,451.81</u>	<u>-1,771.51</u>	
			5,952.74 20/07/16
 Total Bank Balances 20/07/16		<u><u>10,270.01</u></u>	

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APPENDIX B

OUTSTANDING PLANNING APPLICATIONS & RECENT PLANNING DECISIONS

Application Reference	Location	Proposed Development	Cheshire East Council Decision
15/4515M (revised: 15/04/16)	Warford Hall, Warford Hall Drive, Great Warford. SK9 7TP	Change of use from dwelling and ancillary offices to dwelling with conference / banquet facilities including the construction of previously approved extension and glazed links.	08/07/16 - Refused.
16/0159M (15/01/16)	Warford Park, Faulkners Lane, Great Warford. WA16 7RN	Demolition of former office building and the erection of a children's day nursery with car parking and landscaping.	
16/0638M (09/02/16)	Warford Hall Farm, Merrymans Lane, Great Warford. SK9 7TN	Certificate of lawful proposed use/development - Construction of a detached garage/home office/games room.	
16/0640M (10/02/16)	Warford Hall Farm, Merrymans Lane, Great Warford. SK9 7TN	Certificate of lawful proposed use/development - Construction of a new permeable driveway.	
16/1170M (08/03/16)	Land to the side of 3 Ullswater Drive and rear of Buttermere Drive, Great Warford. SK9 7WA	Release from legal obligations to vary the s.106 to exclude the subject land from the designation for the use of Public Open Space.	25/05/16 - Recommended for approval.
16/1463M (29/03/16)	Warford Baptist Chapel, Merrymans Lane, Great Warford. SK9 7TP	Proposed single storey lean to extension to provide a server and accessible toilet.	24/05/16 - Approved with Conditions.
16/1464M (23/03/16)	Warford Baptist Chapel, Merrymans Lane, Great Warford. SK9 7TP	Listed Building Consent for proposed single storey lean to extension to provide a server and accessible toilet.	07/06/16 - Approved with Conditions.
16/2473M (20/05/16)	Dovedale, Chelford Road, Great Warford. SK9 7TL	Conversion of existing garage and extension to garage to provide ancillary living accommodation.	
16/2493M (25/05/16)	Pownall House Farm, Warford Lane, Great Warford. WA16 7AY	Proposed Construction of a 3-block stable incorporating a tack room and hay/straw store. The proposals include an area of concrete hard standing to one side of the stables (least visible) and a gravel access track from the existing field entrance. The stables, access track and turning area will be enclosed with a timber post and rail fence	
16/2895T (14/06/16)	The Maples, Warford Park, Faulkners Lane, Great Warford. WA16 7RW	London Plane rear of Administrator's Office, The Maples, Warford Park, Mobberley {previously crown reduced and thinned 20% } Planned work to reduced crown by 25%, reducing back from building and reshaping crown to achieve more light for residents.	

NEW PLANNING APPLICATIONS

Application Reference	Location	Proposed Development	Comments deadline
None.			

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APPENDIX C

CORRESPONDENCE

Cheshire Association of Local Councils (ChALC)

ChALC Weekly Bulletin - 19, 26 May 2016, 2, 9, 17, 23, 30 June 2016.

ChALC Newsletter - May 2016.

Advance notice of Macclesfield Area Meeting date: 5th July, 2016 at Mottram St. Andrew Village Hall.

Reminder: Planning Training Sessions - July, 2016.

Reminder: Power, Duties & Precept Training Session 15th June, 2016.

ChALC Annual Meeting 2016 - Call for Motions.

Reminder: Clerks & Councillors Induction Training Session 30th June, 2016.

Reminder: Management & Meetings Training Session 13th July, 2016.

Cheshire East Council

Traffic Management LAP Reports - 12, 19, 26 May 2016, 2, 9, 16, 23, 30 June.

Partnerships Newsletter - May/June 2016.

Notice of Referendum.

Support available for Queen's Birthday Celebration events.

Invitation to Town & Parish Council Conference - 19th July, 2016.

Partnerships Newsletter - Call for articles July/August 2016 edition.

Grants available for Central Heating for fuel poor households in your community.

Transport Services Solutions - Competition at Royal Cheshire County Show.

Section 106 Fact Sheet.

Surplus Vehicle Scheme.

Call for volunteer stewards for Tour of Britain.

Tour of Britain - Peloton Convoy outline.

National Scams Awareness Month.

Cheshire East Council - Temporary Road Closures / Restrictions -

Spout Lane, Mobberley from the junction of Mill Lane for approximately 100 metres - 15/08/16.

School Lane, Henbury from junction with Chelford Road to outside Home Farm - 04-13/07/16.

Goughs Lane, Knutsford from outside No. 20 Goughs Lane to junction of Chelford Road - 11/07/16.

Peover Lane, Knutsford from outside Ainsworth Farm to outside Ivy Bank - 13-15/07/16.

Whitley Lane, Knutsford from junction of Northwood Lane to junction of Budworth Road - 11-14/07/16.

Swineyard Lane, Knutsford from junction of Intack Lane to junction of Withers Lane - 11-14/07/16.

Princess Street, Knutsford - 10-16/08/16. (Proposed)

Millington Lane, High Legh - 02/08/16 - 30/09/16. (Proposed)

Chapel Lane, High Legh - 12/09/16 - 21/11/16. (Proposed)

Chelford Road, Knutsford from the junction of Goughs Lane to the junction of Carrwood - 17/07/16.

Cheshire Emergency Services

Knutsford Rural Policing Team: 26/05/16 - May monthly crime report; 30/06/16 - June monthly crime report.

Deputy Chief Constable Janette McCormick - Statement in relation to the change in threat level specific to Northern Ireland-related terrorism.

Police & Crime Commissioner and Chief Constable's report - May 2016.

Police & Crime Commissioner - Policing Priorities Survey.

Police & Crime Commissioner and Chief Constable's update - June 2016.

Police & Crime Commissioner - Meeting with Town & Parish Councils 19/07/16.

Other Correspondence

Manchester Airport - Bloodhound Supersonic Car Event for schools and uniformed groups.

Age UK Cheshire East - Men in Sheds.

Came & Company - Change of Trading Style.