

# GREAT WARFORD PARISH COUNCIL

## AGENDA

### ANNUAL PARISH COUNCIL MEETING

**DATE :** WEDNESDAY 17<sup>TH</sup> MAY, 2017.

**TIME :** Immediately following Annual Parish Meeting at 7:30p.m.

**VENUE :** GREAT WARFORD BAPTIST CHAPEL, MERRYMANS LANE, GREAT WARFORD.

To Members of Great Warford Parish Council,

You are hereby summoned to attend the Annual Parish Council Meeting, as shown above, to consider and determine the following business:

- 1. ELECTION OF CHAIRMAN -**
  - i) To elect a Chairman for the 2017/18 civic year.
  - ii) To receive the newly elected Chairman's Declaration of Acceptance of Office.
- 2. APOLOGIES FOR ABSENCE -**
- 3. DECLARATIONS OF INTEREST -**
  - i) To receive Declarations of Interest in any item on the agenda.
  - ii) To review existing Declarations of Interest forms and receive any amendments required.
- 4. ELECTION OF VICE-CHAIRMAN -**
- 5. APPOINTMENT OF STANDING COMMITTEES - (if required)**
- 6. MINUTES -** To approve the Minutes of the following meetings as a correct record and authorise signing by the Chairman.
  - i) Parish Council Meeting held 15<sup>th</sup> March, 2017.
  - ii) Extraordinary Parish Council Meeting held 28<sup>th</sup> April, 2017.
- 7. PUBLIC FORUM FOR QUESTIONS -** To receive questions from members of the public.
- 8. REPORTS FROM EXTERNAL ORGANISATIONS -**
  - i) Knutsford Rural Policing Team.
  - ii) Cheshire East Ward Member Councillor J. Macrae.
  - iii) Cheshire East Council Mayor Making Ceremony - 17<sup>th</sup> May, 2017. (BT)
- 9. FINANCE -**
  - i) **To receive and consider the Financial Statement 2017/18 as at 17<sup>th</sup> May, 2017.** (Appendix A)
  - ii) **Insurance Schedule -** To consider adequacy of insurance provision in quotations received. (Appendix B)
  - iii) **To authorise the following payments -**

a) Direct Debit	E-ON	£6.06	Electricity Charges: February, 2017. (Included within 2016/17 accounts)
b) Direct Debit	E-ON	£6.70	Electricity Charges: March, 2017.
c) Direct Debit	E-ON	£7.10	Electricity Charges: April, 2017.
d) Direct Debit	Information Commissioner's Office	£35.00	Registration Fee 2017/18.
e) Cheque No. 100455	Great Warford Baptist Chapel	£40.00	Room Hire: 28/04/17 & 17/05/17.
f) Cheque No. 100456	E. M. Maddock	£645.92	Net Salary 17/02/17 - 31/05/17.
g) Cheque No. 100457	H.M. Revenue & Customs	£161.40	Employee Income Tax.
h) Cheque No. 100458	Cheshire Association of Local Councils	£224.70	Affiliation Fee 2017/18.
i) Cheque No. 100459	Cheshire Community Action	£20.00	Membership Fee 2017/18.
j) Cheque No. 100460	JDH Business Services Ltd.	£168.00	Internal Audit 2016/17.
k) Cheque No. 100461	TBC (Item 9(ii) above)	TBC	Insurance Premium 2017/18.
  - iv) **To note the following receipts -**
    - a) Cheshire East Borough Council £3,375.00 Precept 2017/18 (50%)
  - v) **VAT Reclaim 2016/17 -** To note that a VAT reclaim has been submitted to HMRC in the sum of £480.19.
  - vi) **Internal Audit 2016/17 -** To consider the Internal Audit Report (Page 5 of Annual Return 2016/17) and determine any actions required in relation thereto. (Appendix C)
  - vii) **Final Accounts and External Audit Arrangements 2016/17 -**
    - a) To consider and approve the signing of the Annual Governance Statement 2016/17 (Section 1 of the Annual Return) for submission to the External Auditors. (Appendix D)

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- b) To approve and adopt the 2016/17 Final Accounts and Supporting Notes. (Appendix E)
- c) To approve the signing of the Accounting Statements 2016/17 (Section 2 of the Annual Return) for submission to the External Auditors. (Appendix F)

### 10. PLANNING -

- i) **To receive the latest planning schedule and discuss new applications.** (Appendix G)
- ii) **Neighbourhood Plan** - To receive an update relating to the Neighbourhood Plan for the Parish. (CS)
- iii) **Cheshire East Local Plan Strategy Consultation** - To consider the following consultation document and determine such responses as Members consider appropriate in relation thereto.
  - a) Minerals and Waste Development Plan Document. [Closing date: 5<sup>th</sup> June, 2017]

### 11. PARISH MATTERS -

- i) **Street Lighting** - To receive an update regarding connection of lighting column at Noonsun Corner. (CS)
- ii) **Pavement condition** - To receive an update regarding clearing of debris from Parish pavements. (LR)
- iii) **Speed Monitoring - Chelford Road** - To receive an update on this issue. (CS)
- iv) **Village Picnic** - To receive an update regarding the future management of this event. (DA/CS)
- v) **Christmas Lighting Electricity Supply** - To receive update relating to provision of electricity supply. (CS)
- vi) **Parish Council Newsletter** - To receive an update regarding preparation of the newsletter. (CS)

### 12. CORRESPONDENCE -

- i) **To note other correspondence received by the Parish Council since the date of the last ordinary meeting.**  
(Appendix H)

### 13. MATTERS FOR INCLUSION ON NEXT/FUTURE MEETING AGENDA

- i) Public Sector Mapping Agreement. (Clerk)

### 14. DATE OF NEXT MEETINGS -

- i) **To consider and approve the following dates for future meetings of the Parish Council and the 2018 Annual Parish Meeting:**  
19<sup>th</sup> July, 2017, 20<sup>th</sup> September, 2017, 15<sup>th</sup> November, 2017, 17<sup>th</sup> January, 2018, 21<sup>st</sup> March, 2018,  
16<sup>th</sup> May, 2018. (Annual Parish Meeting - 16<sup>th</sup> May, 2018)

**To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.**

### 15. MATTERS FOR CONSIDERATION INCLUDING THOSE TRANSFERRED FROM ABOVE ITEMS - (as required)

*E.M.Maddock*

Dr. E. M. Maddock CiLCA (Dist.)  
Clerk and Responsible Financial Officer.

Dated 11<sup>th</sup> May, 2017.

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APPENDIX A

<b>Financial Statement - 2017/18 as at 17 May 2017</b>					
Actual 2016/17 £.	Details	2017/18 Budget £.	Actual to Apr. 17 £.	Agenda May 17 £.	Budget Balance £.
<b>Receipts</b>					
4,600.00	Precept	6,750.00	0.00	3,375.00	3,375.00
0.00	Balances	0.00	0.00		0.00
1.66	Investment Interest	0.00	0.00		0.00
0.00	Sale of Assets	0.00	0.00		0.00
632.00	Grants, Donations & Refunds	0.00	0.00		0.00
1,126.30	Great Warford Picnic	0.00	0.00		0.00
200.87	V.A.T. Refund	0.00	0.00		28.66
<b>6,560.83</b>	<b>Total Receipts</b>	<b>6,750.00</b>	<b>0.00</b>	<b>3,375.00</b>	<b>3,403.66</b>
<b>Payments</b>					
2,592.97	Salary (Clerk)	2,885.00	0.00	807.32	2,077.68
0.00	National Insurance (Employer)	0.00	0.00		0.00
2.06	Administration	450.00	0.00		450.00
0.00	Member Allowances	0.00	0.00		0.00
135.00	Audit Fees (internal & external)	150.00	0.00	140.00	10.00
421.30	Insurance	450.00	0.00		450.00
310.00	Website	300.00	0.00		300.00
69.91	Street Lighting Electric & Repairs	215.00	0.00	13.14	201.86
60.00	Training	140.00	0.00		140.00
259.70	Subscription/Affiliation/Registration Fees	285.00	0.00	279.70	5.30
180.00	Room Hire	200.00	0.00	40.00	160.00
0.00	Christmas Lighting	0.00	0.00		0.00
314.92	Parish Maintenance	600.00	0.00		600.00
1,584.31	Asset Purchase	250.00	0.00		250.00
1,035.70	Defibrillator	125.00	0.00		125.00
698.09	Village Picnic Expenses	0.00	0.00		0.00
200.00	Sect. 137 payments	50.00	0.00		50.00
7.50	Contingency	650.00	0.00		650.00
480.19	V.A.T.		0.00	28.66	
<b>8,351.65</b>	<b>Total Payments</b>	<b>6,750.00</b>	<b>0.00</b>	<b>1,308.82</b>	<b>5,469.84</b>

<b>Cash/Bank Reconciliation</b>	<b>01/04/17</b>	<b>01/04/17</b>	<b>17/05/17</b>	<b>31/03/18</b>
Balance B/Fwd.	8,977.37	8,977.37	8,977.37	11,043.55
Add Total Receipts	0.00	0.00	3,375.00	3,403.66
Less Total Payments	0.00	0.00	-1,308.82	-5,469.84
<b>Balance C/Fwd.</b>	<b>8,977.37</b>	<b>8,977.37</b>	<b>11,043.55</b>	<b>8,977.37</b>
<b>Cumulative Balances</b>				
	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>
	<b>01/04/17</b>	<b>01/04/17</b>	<b>17/05/17</b>	<b>31/03/18</b>
General Funds	4,820.46	4,820.46	6,886.64	4,820.46
Earmarked Reserves	4,156.91	4,156.91	4,156.91	4,156.91
	<b>8,977.37</b>	<b>8,977.37</b>	<b>11,043.55</b>	<b>8,977.37</b>

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### CASH/BANK RECONCILIATION AS AT - 17 May 2017

#### CASH

Balance Brought Forward 01/04/17	
Community Account	4,158.44
Business Saver Account	4,818.93
Plus Receipts	3,375.00
	<hr/>
	12,352.37
Less Payments	1,308.82
Balance Carried Forward 17/05/17	<hr/> <b>11,043.55</b> <hr/>

#### BANK (Barclays)

<b>Business Premium Account</b>	4,818.93	01/04/17
Add income/transfer received since above Statement		
	<hr/>	
	0.00	
Less unrepresented cheques		
	<hr/>	
	0.00	
	<hr/>	
	0.00	4,818.93 17/05/17
<b>Community Account</b>	7,546.50	07/04/17
Add income received since above Statement		
	<hr/>	
	0.00	
	<hr/>	
	0.00	
Less unrepresented cheques/ Transfer		
Approved	-13.06	
For Approval	-1,308.82	
	<hr/>	
	-1,321.88	
	<hr/>	
	6,224.62	17/05/17
<b>Total Bank Balances 17/05/17</b>	<hr/> <b>11,043.55</b> <hr/>	

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APPENDIX B

### INSURANCE REVIEW - MAY 2017

#### Comparison of Quotes:

Covers	Limit of Indemnity	Quote 1	Quote 2	Quote 3	Quote 4	Quote 5
Public Liability	£10 million	Yes	Yes	Yes	Yes	£12 million
Employers' Liability	£10 million	Yes	Yes	Yes	Yes	Yes
Officials Indemnity	£500,000	Yes	Yes	Yes	Yes	Part of Public L.
Libel & Slander	£250,000	£500,000	Yes	£500,000	Yes	Yes
Employee Dishonesty	£150,000	Yes	Yes	Yes	£100,000	£250,000
Personal Accident	£50,000 / £250pw	£100,000 / £500pw	Yes	£100,000 / £500pw	£100,000 / £100pw	£50,000 / £200 pw
Money	£1,000	Yes	Yes	£2,500	£2,500, £350 (cllr home, events)	£5,000 (transit), £500 (residence)
Legal Expenses	£100,000	Yes	Yes	Yes	£250,000	Yes
Property	In line with property sum insured	Yes	Yes	Yes	Yes	Yes
Hirers Liability	£5 million	Yes	£2 million	Yes	No	No
Loss of Revenue	£10,000	Yes	Yes	Yes	No	No
Increased Costs of Working	£10,000	Yes	Yes	Yes	No	No
Motor No claims Excess and Bonus	£250 each	Yes	No	Yes	No	No
Contents (away from premises)	£5,000	Yes	Yes	Yes	No	No
Defibrillators & Cabinets	£5,000	Yes	Yes	Yes	Yes	No
Keyman cover	£400pw up to 26wks	£250pw up to £2,500 in one year	Yes	£250pw up to £2,500 in one year	No	No
Business Travel	£1,000	Cancellation & curtailment only	No	No	No	No
Equipment Breakdown	In line with property sum insured	No	Yes	No	No	No
Contract Works	£75,000	Yes	No	10% or £100,000	No	No
Internet / Email	£50,000	Yes	No	£500,000	No	No
Crisis Management	£25,000	Yes	No	£500,000	No	No
Premium (Full - 1 yr)		£461.51	£484.59	£430.92	£548.43	£306.84
Long Term Agreement (LTA) available?		Not specified	Not specified	Yes (3yrs) (-5%)	Yes (3yrs) (-5%)	Yes (3yrs)
Premium (LTA)				£409.37	£521.01	£297.13

# GREAT WARFORD PARISH COUNCIL

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APPENDIX C

### Annual internal audit report 2016/17 to

Enter name of smaller authority here:

Great Warford Parish Council

This smaller authority's internal audit, acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ended 31 March 2017.

Internal audit has been carried out in accordance with this smaller authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this smaller authority.

Internal control objective	Agreed? Please choose only one of the following		
	Yes	No*	Not covered**
A. Appropriate accounting records have been kept properly throughout the year.	✓		
B. This smaller authority met its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This smaller authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.	N/A		No petty cash held
G. Salaries to employees and allowances to members were paid in accordance with this smaller authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic and year-end bank account reconciliations were properly carried out.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.			Not applicable ✓

For any other risk areas identified by this smaller authority adequate controls existed (list any other risk areas below or on separate sheets if needed)

Name of person who carried out the internal audit JDH BUSINESS SERVICES LTD

Signature of person who carried out the internal audit [Signature] Date 7/5/2017

\*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

\*\*Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned, or, if coverage is not required, internal audit must explain why not (add separate sheets if needed).

# GREAT WARFORD PARISH COUNCIL

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APPENDIX D

### Section 1 – Annual governance statement 2016/17

We acknowledge as the members of:

Enter name of  
smaller authority here:

our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2017, that:

	Agreed		'Yes' means that this smaller authority:	
	Yes	No*		
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.			prepared its accounting statements in accordance with the Accounts and Audit Regulations.	
2. We maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.			made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.	
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and proper practices that could have a significant financial effect on the ability of this smaller authority to conduct its business or on its finances.			has only done what it has the legal power to do and has complied with proper practices in doing so.	
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.			during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.	
5. We carried out an assessment of the risks facing this smaller authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.			considered the financial and other risks it faces and has dealt with them properly.	
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.			arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.	
7. We took appropriate action on all matters raised in reports from internal and external audit.			responded to matters brought to its attention by internal and external audit.	
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this smaller authority and, where appropriate have included them in the accounting statements.			disclosed everything it should have about its business activity during the year including events taking place after the year-end if relevant.	
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	NA	has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.

# GREAT WARFORD PARISH COUNCIL

## AGENDA

APPENDIX E

### Summary Receipts & Payments Account for the year ended 31st March, 2017

2015/16	<u>Receipts</u>	2016/17
£.		£.
4,600.00	Precept	4,600.00
1.88	Investment Interest	1.66
0.00	Sale of assets	0.00
63.00	Grants & Donations	632.00
1,409.00	Transparency Code Compliance Grant	0.00
1,286.66	Great Warford Picnic	1,126.30
580.00	Operation Shield (c)	0.00
300.15	V.A.T. Refund	200.87
<u>8,240.69</u>	Total Receipts	<u>6,560.83</u>
	<u>Payments</u>	
2,287.98	Salary (Clerk)	2,592.97
0.00	National Insurance (Employer)	0.00
5.75	Member Allowances	0.00
494.71	Administration	2.06
75.00	Audit Fees (internal & external)	135.00
403.80	Insurance	421.30
35.00	Website	310.00
500.00	Transparency Code Compliance	0.00
60.34	Street Lighting Electric	69.91
80.00	Training	60.00
225.44	Subscriptions / Affiliation Fees	259.70
140.00	Room Hire	180.00
0.00	Christmas Lighting	0.00
396.72	Parish Maintenance	314.92
0.00	Asset purchase	1,584.31
0.00	Defibrillator	1,035.70
0.00	Village Picnic Expenses	698.09
74.99	Sect.137 payments	200.00
521.75	Operation Shield (c)	0.00
0.00	Contingency	7.50
210.87	V.A.T.	480.19
<u>5,512.35</u>	Total Payments	<u>8,351.65</u>
-----		
8,039.85	Balance B/Fwd. 01/04/16	10,768.19
8,240.69	Add Total Receipts	6,560.83
-5,512.35	Less Total Payments	-8,351.65
<u>10,768.19</u>	Balance C/Fwd. 31/03/17	<u>8,977.37</u>
	<u>Analysis of Cumulative Funds</u>	
3,170.97	Barclays - Business Saver Account	4,818.93
7,597.22	Barclays - Community Account	4,158.44
<u>10,768.19</u>	Total	<u>8,977.37</u>
	<u>Above Funds held for the following purposes:-</u>	
10,568.19	General Funds	4,820.46
200.00	Earmarked Reserves	4,156.91
0.00	Capital Reserves	0.00
<u>10,768.19</u>		<u>8,977.37</u>

The above Statement represents fairly the financial position of Great Warford Parish Council as at 31st March, 2017 and reflects its receipts and payments during the year.



# GREAT WARFORD PARISH COUNCIL

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### SUPPORTING NOTES 2016/17

#### Assets

During the year the following assets were purchased at the cost shown:-

Street lighting column	£1,559.31
Chairman Badge of Office Bar	£25.00

During the year the following assets were disposed of for the amount shown:- None

At the 31st March, 2017 the following assets were held:-

Seats (3)	£1,938.00
Street lights (3) & Column	£1,763.00
Notice Board (1)	£552.00
Boundary Signs (7)	£3,009.00
Telephone Kiosk (1)	£1.00
Bespoke Oak Tree Seat	£1,200.00
Most Improved Village Signs (2)	£564.00
Tree Plaque (1)	£95.00
Grit Bins (2)	£216.00
Party Solar Globe Lights (2 sets)	£30.00
LED Fairy Lights (2 sets)	£35.00
Chairman Badge of Office Bar	£25.00
Street lighting column	£1,559.31
	<u>£10,987.31</u>

#### Leases

At the year end the following leases were in operation:- None.

#### Borrowings

As at close of business on 31st March, 2017 the following loans to the Council were outstanding:- None

#### Debts

At the year end debts of £480.19 (VAT reclaim) were outstanding and due to the Council.

#### Capital Reserves

None

#### Earmarked Reserves

£200.00	- Telephone Kiosk Maintenance Deposit.
<u>£3,956.91</u>	- Village Picnic Funds.
<u>£4,156.91</u>	

#### Tenancies

During the year the following tenancies were held:- None

#### Section 137 Payments

The limit for spending under Sect. 137 of the Local Government Act 1972 for this Council in the year of account was £4,800.74 and payments made were:-

<u>Payee</u>	<u>Nature of Payment</u>	<u>Amount</u>
North West Air Ambulance	Donation	<u>£200.00</u>
		<u>£200.00</u>

#### Agency Work

During the year the Council undertook the following agency work on behalf of other local authorities:- None

#### Advertising and Publicity

The following costs for advertising and publicity were incurred during the year:- None

#### Contingent Liabilities

None

#### Pensions

For the year of account the Council made no contribution to staff pensions.

# GREAT WARFORD PARISH COUNCIL

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APPENDIX F

### Section 2 – Accounting statements 2016/17 for

Enter name of  
smaller authority here:

GREAT WARFORD PARISH COUNCIL

	Year ending		Notes and guidance
	31 March 2016 £	31 March 2017 £	
1. Balances brought forward	8,039	10,768	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	4,600	4,600	Total amount of precept (or for IDBs, rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	3,641	1,961	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	2,288	2,593	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the smaller authority's borrowings (if any).
6. (-) All other payments	3,224	5,759	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	10,768	8,977	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6)
8. Total value of cash and short term investments	10,768	8,977	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – <b>To agree with bank reconciliation.</b>
9. Total fixed assets plus long term investments and assets	9,403	10,987	This cell shows the value of all the property the authority owns. It is made up of its fixed assets and long-term investments.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council acts as sole trustee for and is responsible for managing Trust funds or assets. N.B. The figures in the accounting statements above do not include any Trust transactions.
		✓	

# GREAT WARFORD PARISH COUNCIL

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### APPENDIX G

#### OUTSTANDING PLANNING APPLICATIONS & RECENT PLANNING DECISIONS

Application Reference	Location	Proposed Development	Cheshire East Council Decision
16/6130M (22/12/16)	Warford Hall Farm, Merrymans Lane, Great Warford. SK9 7TN	Proposed demolition of existing detached dwelling and the construction of a new detached dwelling with permeable driveway.	28/03/17 - Approved with Conditions.
17/0239M (20/01/17)	Land off Noahs Ark Lane, Great Warford.	Removal of structures and erection of single dwelling house, along with landscaping and other associated works.	
17/0328M (23/01/17)	Land off Ancoats Lane, Mobberley.	Two general purpose agricultural storage buildings and hard standing.	
17/0837M (15/02/17)	Stags Head Hotel, Mill Lane, Little Warford. SK9 7TY	The erection of an annex to create ten bedrooms at Stags Head, Mill Lane, Alderley Edge.	05/04/17 - Northern Planning Committee - Approval with Conditions.
17/1053M (27/02/17)	Kynnersley, Chelford Road, Great Warford. SK9 7TL	Demolition of existing rear conservatory and flat roofed garage/store/outbuilding to the north and erection of a single storey garage extension to the north, with two storey side and rear extension.	19/04/17 - Approved with Conditions.
17/1039M (28/02/17)	Antrobus New Hall Farm, Faulkners Lane, Mobberley. WA16 7AL	Demolition of existing dwelling house and replacement with new family house.	21/04/17 - Approved with Conditions.
17/1150M (11/03/17)	Pownall Hall Farm, Warford Lane, Great Warford. WA16 7AY	Ground floor extension to front elevation of property.	05/05/17 - Approved with Conditions.
17/1733M (04/04/17)	Noon Sun Farm, Noahs Ark Lane, Great Warford. WA16 7AU	Single storey infill rear extension.	
17/1847M (07/04/17)	Land at Warford Hall Drive, Great Warford.	Infill development comprising 2 no. two storey detached dwellings with integral garage, gardens, access and associated external works.	

#### OUTSTANDING PLANNING APPEALS

Application Reference	Location	Proposed Development	Decision
15/4515M (05/10/15)	Warford Hall, Warford Hall Drive, Great Warford. SK9 7TP	Change of use from dwelling with offices to dwelling with function room and ancillary facilities and overnight accommodation in association with functions including the construction of previously approved extension and glazed links.	13/04/17 - Appeal Dismissed.
14/00759E	Land at Rush Cottage, Gore Lane, Chorley, Alderley Edge. SK9 7SP	The construction of unauthorised ground, first floor and rear canopy extensions.	

#### NEW PLANNING APPLICATION

Application Reference	Location	Proposed Development	Comments Deadline
17/2241M (05/05/17)	Health Club and Spa, Faulkners Lane, Great Warford. WA16 7RN	2 air-conditioning units to roof of health club (retrospective).	26/05/17

# GREAT WARFORD PARISH COUNCIL

## AGENDA

APPENDIX H

### CORRESPONDENCE

#### Cheshire Association of Local Councils (ChALC)

- ChALC Weekly Bulletin - 16, 23, 30 March 2017, 6, 13, 20, 27 April 2017, 2, 10 May 2017.
- Electronic Payment Arrangements for Affiliation Fees.
- Equality & Diversity Training. [Reminder: 24/04/17]
- Powers, Duties & Precept Training.
- Transparency Code Fund re-opens.
- Amended Application Form for Transparency Code Fund.

#### Cheshire East Council

- Traffic Management LAP Reports - 16, 23, 30 March 2017, 6, 13, 20, 27 April 2017, 3 May 2017.
- Winter Service Decisions - 13-31 March 2017, 1-26 April 2017.
- Active Cheshire Team East Newsletter - March 2017, April 2017.
- Cheshire East Substance Misuse Service - Connecting Communities Event.
- The Village of the Year 2017.
- The Great Get Together.
- Locations required for Peaky Blinders filming.
- Funding for The Great Get Together Events.
- Minerals & Waste Development Plan Document - Issues Paper Consultation. (Consultation ends 5<sup>th</sup> June, 2017)
- Stapeley and District Neighbourhood Plan submission. (Consultation closes: 06/06/17)
- The Great Get Together Poster.
- Spatial Planning Update - April, 2017.

#### Cheshire Emergency Services

- Knutsford Rural Policing Team: Police Report - March 2017.
- Police & Crime Commissioner Message following Westminster Attacks.
- Chief Constable Message following Westminster Attacks.
- Chief Constable Update Message following Westminster Attacks.
- Cheshire Constabulary - Temporary Assistant Chief Constable S. Boycott moving to new role with West Midlands Police.
- Review of 2016/17 Financial Year.

#### Other Correspondence

- Healthwatch Cheshire East - 27/03/17 - e-Bulletin.
- Manchester Airport - 07/03/17 - Oldham Coliseum Tickets; 12/04/17 - Community Newsletter.
- Community & Voluntary Services - 17/03/17 - e-Bulletin; 31/03/17 - e-Bulletin; 14/04/17 - e-Bulletin; 20/04/17 - Training News; 28/04/17 - e-Bulletin.
- Information Commissioner's Office - Newsletter - April 2017.
- Age UK - Newsletter - March 2017, April 2017.
- Somerford Parish Council - Neighbourhood Plan Regulation 14 consultation. (Consultation closes: 13/06/17)
- Hulme Walfield & Somerford Booths Parish Council - Neighbourhood Plan Pre-Submission version consultation. (Consultation closes: 19/06/17)
- HMRC - 08/03/17 - Webinar with Health & Safety Executive; 10/03/17 - Payrolling benefits in kind; 15/03/17 - Help with year end tasks; 17/03/17 - Help to start new payroll year; 21/03/17 - Revision to Scottish Income Tax rates; 24/03/17 - Online support services; 27/03/17 - Online help from HMRC; 29/03/17 - Final End of Year Support sessions; 31/03/17 - Payroll: what you need to know; 03/04/17 - Online help to start new tax year; 07/04/17 - Payroll topics new for 2017/18; 10/04/17 - Health & Safety in the Workplace; 11/04/17 - Real time tax code changes; 12/04/17 - Information for Employers; 13/04/17 - Webinar support; 19/04/17 - Getting started as an employer; 20/04/17 - Statutory Sick Pay webinar; 21/04/17 - Payroll help available; 21/04/17 - Changes to apprenticeship funding; 28/04/17 - Expenses & Benefits webinar.
- Great Warford Action Group - Stags Head (17/0837M) - Northern Planning Committee Decision.
- Came & Company - Spring Matters Newsletter.
- Great Warford Action Group - Refusal of Application for Temporary Event Notice for Warford Hall for event on 23<sup>rd</sup> September, 2017.