

# GREAT WARFORD PARISH COUNCIL

## AGENDA

### PARISH COUNCIL MEETING

**DATE:** WEDNESDAY 18<sup>TH</sup> SEPTEMBER, 2019  
**TIME:** 7:30p.m.  
**VENUE:** GREAT WARFORD BAPTIST CHAPEL, MERRYMANS LANE, GREAT WARFORD.

To Members of Great Warford Parish Council,

You are hereby summoned to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

1. **APOLOGIES FOR ABSENCE -**
2. **DECLARATIONS OF INTEREST -** To receive Declarations of Interest in any items on the agenda.
3. **MINUTES -**
  - i) To approve the Minutes of the Parish Council meeting held 17<sup>th</sup> July, 2019 as a correct record and authorise signing by the Chairman.
4. **PUBLIC FORUM FOR QUESTIONS -**
5. **REPORTS FROM EXTERNAL ORGANISATIONS -**
  - i) High Legh & Mobberley Wards Policing Team - Report on matters of interest / concern within the Parish.
  - ii) Cheshire East Ward Member Cllr. C. Leach - Report on items of interest to the Parish Council.
6. **FINANCE -**
  - i) To receive and consider the Financial Statement 2019/20 as at 18<sup>th</sup> September, 2019. (Appendix A)
  - ii) To authorise the following payments -

a) Direct Debit	E-ON	£10.29	Electricity charges - July, 2019.
b) Direct Debit	E-ON	£10.29	Electricity charges - August, 2019.
c) Cheque No. 100527	Great Warford Baptist Chapel	£20.00	Room Hire - 18/09/19.
d) Cheque No. 100528	E. M. Maddock	£475.70	Salary - August - September, 2019.
e) Cheque No. 100529	H.M. Revenue & Customs	£61.20	Employee Income Tax.
  - iii) To note the following receipts since the last meeting -

a) H.M. Revenue & Customs		£296.21	VAT reclaim 2018/19.
b) Cheshire East Borough Council		£3,818.00	Precept 2019/20 (50%).
7. **CORRESPONDENCE -**
  - i) To consider the specific correspondence received by the Parish Council since the date of the last ordinary meeting and to determine such action as Members consider appropriate thereto:
    - a) ChALC - Notice of Annual Meeting 2019 - 24<sup>th</sup> October, 2019 - To consider whether the Parish Council wishes to submit any motions for discussion at the ChALC Annual Meeting and to nominate representatives to attend the meeting.
    - b) Manchester Airport - Future Airspace Questionnaire - To determine responses, if required, to the questionnaire.
    - c) Cheshire East Site Allocations & Development Policies Document consultation - 19/08/19 - 30/09/19.
  - ii) To note other correspondence received since the date of the last meeting. (Appendix B)
8. **PLANNING & LICENSING -**
  - i) To receive the latest planning schedule and discuss new applications. (Appendix C)
9. **HIGHWAY MAINTENANCE & ENHANCEMENTS -**
  - i) Highway defects and repairs - To receive an update relating to highway defects and repairs.
  - ii) To receive highway matters for attention from Members.
  - iii) To receive information about local highway incidents since the last meeting.
10. **COMMUNITY -**
  - i) Mary Dendy Playing Field - Update relating to fly tipping.
  - ii) Parish Speed Watch - Update on Speed Watch activities.
  - iii) Christmas Tree Display - To confirm arrangements for the 2019 display.

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**11. CO-OPTION OF PARISH COUNCILLORS -**

i) To consider the co-option of Councillors to fill the two vacancies on the Parish Council following the election.

**12. MATTERS FOR INCLUSION ON NEXT/FUTURE MEETING AGENDA -**

**13. DATE OF NEXT MEETING -** Wednesday 20<sup>th</sup> November, 2019 at 7:30p.m. at Great Warford Baptist Chapel.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

**14. MATTERS FOR CONSIDERATION INCLUDING THOSE TRANSFERRED FROM ABOVE ITEMS -**

(as required)

*E.M.Maddock*

Dr. E. M. Maddock PSLCC,  
Clerk & Responsible Financial Officer.

Dated 12<sup>th</sup> September, 2019.

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APPENDIX A

Financial Statement - 2019/20 as at 18th September 2019					
Actual 2018/19 £.	Details	2019/20 Budget £.	Actual to Jul. 19 £.	Agenda Sep. 19 £.	Budget Balance £.
<b>Receipts</b>					
7,345.00	Precept	7,636.00	3,818.00	3,818.00	0.00
0.00	Balances	0.00	0.00		0.00
9.63	Investment Interest	0.00	2.41		0.00
0.00	Sale of Assets	0.00	0.00		0.00
0.00	Grants, Donations & Refunds	0.00	0.00		0.00
490.03	V.A.T. Refund	0.00	0.00	296.21	71.19
<b>7,844.66</b>	<b>Total Receipts</b>	<b>7,636.00</b>	<b>3,820.41</b>	<b>4,114.21</b>	<b>71.19</b>
<b>Payments</b>					
3,051.21	Salary (Clerk)	3,190.00	1,089.40	536.90	1,563.70
0.00	National Insurance (Employer)	0.00	0.00		0.00
442.09	Administration & Employment Expenses	500.00	0.00		500.00
0.00	Member Allowances	0.00	0.00		0.00
142.00	Audit Fees (internal & external)	155.00	146.20		8.80
301.19	Insurance	400.00	305.99		94.01
750.00	Website	310.00	0.00		310.00
94.60	Street Lighting Electric & Repairs	231.00	38.56	19.60	172.84
0.00	Training	160.00	0.00		160.00
286.12	Subscription/Affiliation/Registration Fees	315.00	288.28		26.72
140.00	Room Hire	200.00	60.00	20.00	120.00
180.37	Christmas Tree & Lighting	250.00	0.76		249.24
421.01	Parish Maintenance	650.00	0.00		650.00
45.00	Asset Purchase	500.00	0.00		500.00
0.00	Defibrillator	125.00	0.00		125.00
641.91	Sect. 137 payments	150.00	0.00		150.00
54.50	Contingency	500.00	195.04		304.96
296.21	V.A.T.		70.21	0.98	
<b>6,846.21</b>	<b>Total Payments</b>	<b>7,636.00</b>	<b>2,194.44</b>	<b>577.48</b>	<b>4,935.27</b>

Cash/Bank Reconciliation	01/04/19	17/07/19	18/09/19	31/03/20
Balance B/Fwd.	9,883.93	9,883.93	11,509.90	15,046.63
Add Total Receipts	0.00	3,820.41	4,114.21	71.19
Less Total Payments	0.00	-2,194.44	-577.48	-4,935.27
<b>Balance C/Fwd.</b>	<b>9,883.93</b>	<b>11,509.90</b>	<b>15,046.63</b>	<b>10,182.55</b>
<b>Cumulative Balances</b>				
	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>
	<b>01/04/19</b>	<b>17/07/19</b>	<b>18/09/19</b>	<b>31/03/20</b>
General Funds	6,533.93	8,159.90	11,696.63	6,832.55
Earmarked Reserves	3,350.00	3,350.00	3,350.00	3,350.00
	<b>9,883.93</b>	<b>11,509.90</b>	<b>15,046.63</b>	<b>10,182.55</b>

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### CASH/BANK RECONCILIATION AS AT - 18<sup>th</sup> September 2019

#### CASH

Balance Brought Forward 01/04/19	
Community Account	5,052.13
Business Premium Account	4,831.80
Plus Receipts	7,934.62
	<u>17,818.55</u>
Less Payments	2,771.92
Balance Carried Forward 18/09/19	<u><u>15,046.63</u></u>

#### BANK (Barclays)

<b>Business Premium Account</b>	4,834.21	03/06/19
Add income/transfer received since above Statement		
	<u>0.00</u>	
Less unpresented cheques	<u>0.00</u>	
	<u>0.00</u>	4,834.21 18/09/19
<b>Community Account</b>	6,971.90	07/08/19
Add income received since above Statement		
	<u>3,818.00</u>	
Less unpresented cheques/ Transfer		
Approved	0.00	
For approval	<u>-577.48</u>	
	<u>-577.48</u>	10,212.42 18/09/19
<b>Total Bank Balances 18/09/19</b>	<u><u>15,046.63</u></u>	

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### APPENDIX B

#### CORRESPONDENCE

##### **Cheshire Association of Local Councils (ChALC)**

- ChALC Weekly Bulletin - 11, 18, 25, 31 July 2019; 8, 15, 22, 29 August 2019; 5 September 2019.
- Introduction to Local Councils - possible additional date September/October 2019.
- Additional Introduction to Local Councils Training session - 16/10/19.
- Chairmanship Training Session - 18/09/19.
- New Model Financial Regulations 2019.
- Healthy Living Half Day Workshop - October 2019.
- Reminder for 'Being a Good Councillor - The Next Steps' Session.
- Reminder for Healthy Living Half Day Workshop - October 2019.
- Reminder to submit outstanding Register of Interests forms.

##### **Cheshire East Council**

- Church Minshull Neighbourhood Plan - Regulation 16 Consultation - 12/07/19 - 23/08/19.
- Christmas Events 2019 Callout for Ultimate Guide magazine.
- Local Information Bulletin Congleton & Holmes Chapel Area.
- Consultation on the Crewe Hub Area Action Plan and Southern Link Road Bridge Access Options.
- Wybunbury Combined Neighbourhood Plan - Regulation 16 Consultation - 26/07/19 - 06/09/19.
- Call for brand new events and activities over the August 2019 Bank Holiday for The Guardian.
- Information bulletin - Council and partner agencies continue to respond to emergency flooding incidents.
- Newhall Neighbourhood Plan - Regulation 16 Consultation - 02/08/19 - 13/09/19.
- Blood Pressure Training.
- Strategic Planning Update.

##### **Other Correspondence**

- Manchester Airport - 17/07/19 - Employment Opportunities; 02/08/19 - Employment Opportunities; 16/08/19 - Invitation to Meeting for Town & Parish Councillors; 22/08/19 - Outreach events.
- Community & Voluntary Services - e-Bulletin - 19 July 2019; 2, 16 August 2019.  
16/07/19 - Cheshire East Council Housing Related Support Services consultation event; 09/08/19 - Help for Beechmere Care Home; 30/08/19 - Changes coming to CVS.
- Information Commissioner's Office - Newsletter - August 2019.
- Town & Parish Council Websites - Newsletter - July 2019.
- Cheshire & Warrington Growth Hub - Newsletter - 30 July 2019; 29 August 2019.
- Alderley Edge Parish Council - Neighbourhood Plan Regulation 14 Consultation - 01/08/19 - 12/09/19.
- Healthwatch Cheshire - Cheshire East Partnership Five-Year Plan Consultation.
- NatWest Bank plc. - Changes to online payment authorisation.
- Marketing Cheshire - Major Events Calendar.
- Able Community Care - Free 'Do not knock' stickers.
- Canda Copying Ltd. - Printing and copying equipment to rent.
- Healthwatch Cheshire - Employment opportunities.
- Mobberley Parish Council - Invitation to Chairman to attend Mobberley Civic Service.
- Great Warford Residents Group - Notice of Annual General Meeting.

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### APPENDIX C

#### OUTSTANDING PLANNING APPLICATIONS & RECENT PLANNING DECISIONS

Application Reference	Location	Proposed Development	Cheshire East Council Decision
17/2241M (05/05/17)	Health Club and Spa, Faulkners Lane, Great Warford. WA16 7RN	2 air-conditioning units to roof of health club (retrospective).	
18/3988M (12/08/18)	Antrobus New Hall Farm, Faulkners Lane, Mobberley, Cheshire. WA16 7AL	Alterations to vehicular and pedestrian entrance along with landscaping works.	06/08/19 - Approved with Conditions.
19/0384M (29/01/19)	Brook Cottage, Chelford Road, Great Warford. SK9 7TL	Replacement dwelling, associated garage and landscaping.	
19/0563M (14/02/19)	Warford Grange Farm, Pedley House Lane, Great Warford. WA16 7SP	Demolition of existing residential dwelling and associated outbuildings and development of a replacement dwelling with alteration to existing private access road.	
19/2003M (16/05/19)	Warford Hall, Warford Hall Drive, Great Warford. SK9 7TP	Change of use from dwelling house with B1 Business to C1 Spa Hotel and associated two storey rear extension and pool to accommodate high quality guest facilities.	Currently scheduled for Northern Planning Committee - 09/10/19.
19/2414M (22/05/19)	Cheshire Health Club & Spa, Warford Park, Faulkners Lane, Great Warford. WA16 7RN	Proposed single storey extension, new entrance, replacement cladding and new windows.	26/07/19 - Approved with Conditions.
19/2478M (07/06/19)	The Little Moss, Chelford Road, Great Warford. SK9 7TJ	Proposed horsewalker.	24/07/19 - Approved with Conditions.
19/3555M (13/08/19)	6 Ennerdale Close, Great Warford, Wilmslow. SK9 7WF	Single storey extension to connect house to garage to make utility room larger.	09/09/19 - Approved with Conditions.
19/3725M (13/08/19)	Ostlers Nurseries, Merrymans Lane, Great Warford, Cheshire. SK9 7TN	Single storey house extension and conversion of existing garage to additional living accommodation.	

#### NEW PLANNING APPLICATIONS

(Any Planning Applications received prior to the date of the meeting will be included for consideration)

Application Reference	Location	Proposed Development	Comments Deadline
18/3275M (03/07/18)	Warford Grange Farm, Pedley House Lane, Great Warford, WA16 7SP	Certificate of Proposed Lawful Use for extension of existing Warehouse building and re-aligned private access road to existing commercial and residential premises. No new connection to public highway.	Awaiting confirmation.
19/3960M (24/08/19)	Oakfield House, Paddock Hill, Great Warford, Cheshire. WA16 7DH	Demolish existing conservatory and single storey rear extension and construct new single storey rear extension.	18/09/19
19/3994M (24/08/19)	Stags Head Hotel, Mill Lane, Little Warford, Alderley Edge. SK9 7TY	Change of use to A2 (Financial and Professional Services).	18/09/19