

GREAT WARFORD PARISH COUNCIL

AGENDA

PARISH COUNCIL MEETING

DATE : WEDNESDAY 15TH MARCH, 2017.

TIME : 7:30p.m.

VENUE : GREAT WARFORD BAPTIST CHAPEL, MERRYMANS LANE, GREAT WARFORD.

To Members of Great Warford Parish Council,

You are hereby summoned to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST -

- i) To receive Declarations of Interest in any item on the agenda.
- ii) To receive the Declaration of Acceptance of Office and Register of Interests form from the newly co-opted Member.

3. MINUTES - To approve the Minutes of the following meetings as a correct record and authorise signing by the Chairman.

- i) Parish Council Meeting held 17th January, 2017.
- ii) Extraordinary Parish Council Meeting held 30th January, 2017.

4. PUBLIC FORUM FOR QUESTIONS - To receive questions from members of the public.

5. REPORTS FROM EXTERNAL ORGANISATIONS -

- i) Knutsford Rural Policing Team.
- ii) Cheshire East Ward Member Councillor J. Macrae.
- iii) Manchester Airport meeting with Town & Parish Councillors - 7th March, 2017. (CS)

6. FINANCE -

- i) **To receive and consider the Financial Statement 2016/17 as at 15th March, 2017.** (Appendix A)

ii) **To authorise the following payments -**

a) Direct Debit	E-ON	£6.70	Electricity Charges: January, 2017.
b) Cheque No. 100448	Great Warford Baptist Chapel	£40.00	Room Hire: 30/01/17 & 15/03/17.
c) Cheque No. 100449	E. M. Maddock	£1,050.68	Net Salary 02/09/16 - 16/02/17.
d) Cheque No. 100450	H.M. Revenue & Customs	£262.60	Employee Income Tax.
e) Cheque No. 100451	C. Sweetman	£13.06	Expenses: Stamps re Picnic Thank You Notes & Planning Appeal Representations.
f) Cheque No. 100452	North West Air Ambulance	£200.00	Donation.
g) Cheque No. 100453	Warburton Landscapes Ltd.	£360.00	Grass Cutting at Lindow End.
h) Cheque No. 100454	InTouch Now	£360.00	Website hosting, user licences & support (March 2017 - February 2018).

- iii) **To note the following receipts -** None.

iv) **Earmarked Reserves -** To review and confirm earmarked reserves held by Parish Council:

- a) Telephone Kiosk Deposit £200.00 Consider unearmarking.
- b) Great Warford Picnic Funds £3,956.91 Consider earmarking for transfer to Picnic Organising Group.

7. PLANNING -

- i) **To receive the latest planning schedule and discuss new applications and appeals.** (Appendix B)
- ii) **Neighbourhood Plan -** To receive an update relating to the Neighbourhood Plan for the Parish. (CS)
- iii) **Cheshire East Local Plan Strategy Consultations -** To consider the following consultation documents and determine such responses as Members consider appropriate in relation thereto.
 - a) Local Plan Strategy - Proposed Main Modifications. [Closing date: 20th March, 2017]
 - b) Site Allocations & Development Policies Document (SADPD): Issues Paper. [Closing date: 10th April, 2017]
 - c) Site Allocations - Call for sites. [Closing date: 10th April, 2017]
 - d) Community Infrastructure Levy (CIL) - Preliminary Draft Charging Schedule. [Closing date: 10th April, 2017]
 - e) Draft Sustainability Appraisal Scoping Report. [Closing date: 10th April, 2017]

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8. PARISH MATTERS -

- i) **Noahs Ark Lane - Weight Restriction Signage** - To receive an update on proposed signs advising unsuitability of Noahs Ark Lane for heavy goods vehicles. (CS)
- ii) **Street Lighting** - To receive an update regarding connection of lighting column at Noonsun Corner. (CS)
- iii) **Pavement condition** - To receive an update regarding clearing of debris from Parish pavements. (LR)
- iv) **Speed Monitoring - Chelford Road** - To receive an update on this issue. (CS)
- v) **Village Picnic** - To receive an update regarding the future management of this event. (DA)
- vi) **Mary Dendy Playing Field** - To receive an update relating to litter at the Playing Field. (Clerk)
- vii) **Public Sector Mapping Agreement** - To receive an update on joining this scheme. (Clerk)
- viii) **Christmas Lighting Electricity Supply** - To receive update relating to provision of electricity supply. (CS)
- ix) **Great Warford Parish Council - Number of Seats** - To receive information outlining the process to change the number of seats on the Parish Council. (Clerk)
- x) **Dogs at Noonsun Corner** - To receive advice from the local PCSO relating to this matter. (CS)
- xi) **Parish Council Newsletter** - To consider the content and timing of the next Parish Council newsletter.

9. CORRESPONDENCE -

- i) **To consider any action required in relation to the following items of correspondence.**
 - a) Manchester Airport - Departure Routes Information Pack.
 - b) E-ON - Changes to electricity prices from 1st April, 2017.
- ii) **To note other correspondence received by the Parish Council since the date of the last ordinary meeting.**
(Appendix C)

10. MATTERS FOR INCLUSION ON NEXT/FUTURE MEETING AGENDA

- i) Cheshire East Council - Local Area Co-ordinators. (Annual Parish Meeting)

11. DATE OF NEXT MEETINGS -

- i) **Annual Parish Meeting** - 17th May, 2017 at 7:30p.m. at Great Warford Baptist Chapel.
- ii) **Annual Parish Council Meeting** - 17th May, 2017 immediately following Annual Parish Meeting (as above).

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

12. MATTERS FOR CONSIDERATION INCLUDING THOSE TRANSFERRED FROM ABOVE ITEMS - (as required)

E.M.Maddock

Dr. E. M. Maddock CiLCA (Dist.)
Clerk and Responsible Financial Officer.

Dated 8th March, 2017.

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APPENDIX A

Financial Statement - 2016/17 as at 15 March 2017					
Actual 2015/16 £.	Details	2016/17 Budget £.	Actual to Jan. 17 £.	Agenda Mar. 17 £.	Budget Balance £.
Receipts					
4,600.00	Precept	4,600.00	4,600.00		0.00
0.00	Balances	0.00	0.00		0.00
1.88	Investment Interest	0.00	1.66		-1.66
0.00	Sale of Assets	0.00	0.00		0.00
63.00	Grants, Donations & Refunds	0.00	632.00		-632.00
1,409.00	Transparency Code Compliance Grant	0.00	0.00		0.00
1,286.66	Great Warford Picnic	0.00	1,126.30		-1,126.30
580.00	Operation Shield (c)	0.00	0.00		0.00
300.15	V.A.T. Refund	0.00	200.87		479.90
8,240.69	Total Receipts	4,600.00	6,560.83	0.00	-1,280.06
Payments					
2,287.98	Salary (Clerk)	2,288.00	1,279.69	1,313.28	-304.97
0.00	National Insurance (Employer)	0.00	0.00		0.00
494.71	Administration	450.00	0.00	2.06	447.94
5.75	Member Allowances	0.00	0.00		0.00
75.00	Audit Fees (internal & external)	90.00	135.00		-45.00
403.80	Insurance	403.00	421.30		-18.30
35.00	Website	0.00	10.00	300.00	-310.00
500.00	Transparency Code Compliance	0.00	0.00		0.00
60.34	Street Lighting Electric	70.00	57.76	6.38	5.86
80.00	Training	180.00	60.00		120.00
225.44	Subscription/Affiliation/Registration Fees	220.00	259.70		-39.70
140.00	Room Hire	120.00	140.00	40.00	-60.00
0.00	Christmas Lighting	0.00	0.00		0.00
396.72	Parish Maintenance	600.00	14.92	300.00	285.08
0.00	Asset Purchase	0.00	1,584.31		-1,584.31
0.00	Defibrillator	0.00	1,035.70		-1,035.70
0.00	Village Picnic Expenses	0.00	687.09	11.00	-698.09
74.99	Sect. 137 payments	28.00	0.00	200.00	-172.00
521.75	Operaton Shield (c)	0.00	0.00		0.00
0.00	Contingency	151.00	7.50		143.50
210.87	V.A.T.		359.58	120.32	
5,512.35	Total Payments	4,600.00	6,052.55	2,293.04	-3,265.69

Cash/Bank Reconciliation	01/04/16	17/01/17	15/03/17	31/03/17
Balance B/Fwd.	10,768.19	10,768.19	11,276.47	8,983.43
Add Total Receipts	0.00	6,560.83	0.00	0.00
Less Total Payments	0.00	-6,052.55	-2,293.04	0.00
Balance C/Fwd.	10,768.19	11,276.47	8,983.43	8,983.43
Cumulative Balances				
	Balance	Balance	Balance	Balance
	01/04/16	17/01/17	15/03/17	31/03/17
General Funds	10,568.19	11,076.47	8,783.43	8,783.43
Earmarked Reserves	200.00	200.00	200.00	200.00
	10,768.19	11,276.47	8,983.43	8,983.43

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CASH/BANK RECONCILIATION AS AT - 15 March 2017

CASH

Balance Brought Forward 01/04/16		
Community Account	7,597.22	
Business Saver Account	3,170.97	
Plus Receipts	6,560.83	
	17,329.02	
Less Payments	8,345.59	
Balance Carried Forward 15/03/17	8,983.43	

BANK (Barclays)

Business Premium Account	4,818.93		03/01/17
Add income/transfer received since above Statement			
	0.00		
Less unrepresented cheques			
	0.00		
	0.00	4,818.93	15/03/17
 Community Account	 7,505.43		 07/02/17
Add income received since above Statement			
	0.00		
	0.00		
Less unrepresented cheques/ Transfer			
Approved	-1047.89		
For approval	-2,293.04		
	-3,340.93	4,164.50	15/03/17
 Total Bank Balances 15/03/17		 8,983.43	

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APPENDIX B

OUTSTANDING PLANNING APPLICATIONS & RECENT PLANNING DECISIONS

Application Reference	Location	Proposed Development	Cheshire East Council Decision
16/3582M (22/07/16)	Oakfield House, Paddock Hill, Great Warford. WA16 7DH	Single and two storey rear extension.	17/01/17 - Approved with Conditions.
16/3931M (11/08/16)	Mobberley Riding School, Newton Hall Lane, Mobberley. WA16 7LB	Demolition of the existing buildings on site and the erection of Church Meeting Hall (Use Class D1) with associated access, parking and landscaping and infrastructure.	09/02/17 - Refused.
16/6130M (22/12/16)	Warford Hall Farm, Merrymans Lane, Great Warford. SK9 7TN	Proposed demolition of existing detached dwelling and the construction of a new detached dwelling with permeable driveway.	
17/0239M (20/01/17)	Land off Noahs Ark Lane, Great Warford.	Removal of structures and erection of single dwelling house, along with landscaping and other associated works.	
17/0328M (23/01/17)	Land off Ancoats Lane, Mobberley.	Two general purpose agricultural storage buildings and hard standing.	

OUTSTANDING PLANNING APPEAL

Application Reference	Location	Proposed Development	Decision
15/4515M (05/10/15)	Warford Hall, Warford Hall Drive, Great Warford. SK9 7TP	Change of use from dwelling with offices to dwelling with function room and ancillary facilities and overnight accommodation in association with functions including the construction of previously approved extension and glazed links.	

NEW PLANNING APPLICATIONS

Application Reference	Location	Proposed Development	Comments Deadline
17/0837M (15/02/17)	Stags Head Hotel, Mill Lane, Little Warford. SK9 7TY	The erection of an annex to create ten bedrooms at Stags Head, Mill Lane, Alderley Edge.	16/03/17
17/1053M (27/02/17)	Kynnersley, Chelford Road, Great Warford. SK9 7TL	Demolition of existing rear conservatory and flat roofed garage/store/outbuilding to the north and erection of a single storey garage extension to the north, with two storey side and rear extension.	29/03/17
17/1039M (28/02/17)	Antrobus New Hall Farm, Faulkners Lane, Mobberley. WA16 7AL	Demolition of existing dwelling house and replacement with new family house.	30/03/17

NEW PLANNING APPEAL

Application Reference	Location	Proposed Development	Comments Deadline
14/00759E	Land at Rush Cottage, Gore Lane, Chorley, Alderley Edge. SK9 7SP	The construction of unauthorised ground, first floor and rear canopy extensions.	23/03/17

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APPENDIX C

CORRESPONDENCE

Cheshire Association of Local Councils (ChALC)

- ChALC Weekly Bulletin - 12, 19, 26 January 2017, 1, 8, 16, 23 February 2017, 2, 8 March 2017.
- Reminder: Parish Conference re: Strategic Economic Plan for Cheshire.
- Reminder: Self Presentation & Media Skills Training.
- Audlem Parish Council - Concerns raised regarding Neighbourhood Planning process and requirements.
- Audit & Transparency Training.
- Cancellation of M6 Smart Motorway meeting 08/02/17.
- Reminder: Audit & Transparency Training.
- Reminder: Roles & Responsibility Training.

Cheshire East Council

- Traffic Management LAP Reports - 25 January 2017, 2, 9, 16, 23 February 2017, 2 March 2017.
- Partnerships Newsletter - January/February 2017; Request for articles March/April 2017.
- Neighbourhood Planning drop-in sessions - 11, 18, January 2017, 1, 8, 15, 22 February 2017, 1 March 2017.
- Winter Service Decisions - 8-31 January 2017, 1-28 February 2017, 1-8 March 2017.
- Spatial Planning Update - January 2017, February 2017.
- Proposed Main Modifications to the Cheshire East Local Plan - Formal Consultation: 06/02/17 - 20/03/17.
- Feedback from Town & Parish Council Conference held November, 2016.
- Notice of Neighbourhood Plan submission by Newbold Astbury and Moreton cum Alcumlow Parish Council.
- Reminder of Local Plan consultations commencing 27/02/17.
- Neighbourhood Planning Update re: Site Allocations & Development Policies Document.
- Notice of Neighbourhood Plan submission by Goostrey Parish Council.
- Speed Management Strategy.

Cheshire Emergency Services

- Knutsford Rural Policing Team: Police Report - January, 2017, February, 2017.
- Police & Crime Commissioner - Police & Crime Commissioner and Chief Constable's Roundup.

Other Correspondence

- Mr. L. Shatwell - Concerns re Planning Application 17/0328M (Land off Ancoats Lane).
- Mr. I. Lawrence - Concerns re Planning Application 17/0328M (Land off Ancoats Lane).
- Mrs. K. Paddick - Response re Planning comments submitted in respect of Planning Application 17/0239M (Land off Noahs Ark Lane).
- Mrs. J. Wilton - Request for Minutes of meeting held 30th January, 2017.
- Mrs. J. Kirby - Request for Minutes of meeting held 30th January, 2017.
- Dr. D. Hazlehurst - Request for Minutes of meeting held 30th January, 2017.
- Healthwatch Cheshire East - 11/01/17 - e-Bulletin; 23/02/17 - e-Bulletin.
- Public Sector Executive - Newsletter 9, 12, 19, 23, 26, 30 January 2017, 2, 6, 13, 16, 20, 23, 27 February 2017, 2 March 2017.
11/01/17 - Emergency App; 17/01/17 - Public Sector Guide to purchasing a cloud phone system; 17/02/17 - Recovery from cyber attack.
- HMRC - 31/01/17 - Payroll Help; 03/02/17 - Payroll webinars; 05/02/17 - Sick Pay Guidance; 07/02/17 - Payrolling employee benefits; 08/02/17 - Workplace Health & Safety; 10/02/17 - 2017 Payroll Changes; 12/02/17 - Support re: Apprentices and Worker status; 14/02/17 - National minimum wage, sick pay and benefits help; 17/02/17 - Payroll and National Minimum Wage updates; 19/02/17 - April 2017 Payroll changes; 20/02/17 - 1st April 2017 changes to National Minimum Wage; 21/02/17 - Maternity & Paternity Pay & Leave Explained; 28/02/17 - Payroll support; 03/03/17 - Webinar support; 05/03/17 - Payroll support.
- Manchester Airport - 26/01/17 - Invitation to Update Meeting 07/03/17; 04/03/17 - Community Outreach Dates 2017.
- CPRE - 11/01/17 - Campaigns Update; 09/02/17 - Campaign Update re Housing White Paper.
- Unlock Democracy - 12/01/17 - Successes of 2016; 10/02/17 - Petition for Proportional Representation in Government.
- Community & Voluntary Services - 11/01/17 - Training News; 20/01/17 - e-Bulletin; 03/02/17 - e-Bulletin; 17/02/17 - e-Bulletin; 23/02/17 - The Voice Newsletter; 03/03/17 - e-Bulletin.
- Information Commissioner's Office - Newsletter - February 2017, March 2017.
- Age UK - Newsletter - January 2017, February 2017.
- United Utilities - Winter Wise Campaign & Bring Warmth Award.
- Mid Cheshire Against HS2 - Request for funding.
- So Cheshire - Bride: The Wedding Show at Tatton Park (04-05/02/17).
- Ricochet TV - BBC2 programme 'The Repair Shop' looking for items to restore.
- Historic Towns & Villages Forum - Staff vacancy.
- Civic Voice - Architectural Design Awards.