

GREAT WARFORD PARISH COUNCIL

AGENDA

PARISH COUNCIL MEETING

DATE : WEDNESDAY 21ST SEPTEMBER, 2016.

TIME : 7:30p.m.

VENUE : GREAT WARFORD BAPTIST CHAPEL, MERRYMANS LANE, GREAT WARFORD.

To Members of Great Warford Parish Council,

You are hereby summoned to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

1. **APOLOGIES FOR ABSENCE -**
2. **DECLARATIONS OF INTEREST -** To receive Declarations of Interest in any item on the agenda.
3. **MINUTES -**
 - i) To approve the Minutes of the Parish Council Meeting held 20th July, 2016 as a correct record and authorise signing by the Chairman.
4. **PUBLIC FORUM FOR QUESTIONS -** To receive questions from members of the public.
5. **CHESHIRE EAST WARD MEMBER - CLLR. J. MACRAE -** Report on items of interest to Parish Council.
6. **REPORTS FROM EXTERNAL ORGANISATIONS -**
 - i) Knutsford Rural Policing Team.
 - ii) Manchester Airport Meeting with Town & Parish Councillors - 20/09/16. (CS)
7. **FINANCE -**
 - i) **To receive and consider the Financial Statement 2016/17 as at 21st September, 2016.** (Appendix A)
 - ii) **To authorise the following payments -**

a) Cheque No. 100436	Miss J. Williams	£20.00	Village Picnic Expenses - Face Paints.
b) Cheque No. 100437	Mrs. D. Allman	£160.70	Installation fee for electricity meter for defibrillator.
c) Cheque No. 100438	Mr. C. Sweetman	£9.00	Purchase of notice board keys.
d) Cheque No. 100439	Great Warford Baptist Chapel	£40.00	Room hire: 14/07/16 & 21/09/16.
 - iii) **To note the following receipts since last meeting -**

a) Cheshire East Borough Council	£2,300.00	Precept 2016/17 (50%).
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 - vi) **Internal Audit 2015/16 -**
 - a) To consider any actions required in relation to the Internal Audit Report.
8. **PARISH COUNCILLOR RESIGNATION -**
 - i) **To receive a letter of resignation from the position of Councillor from Councillor M. Gale.**
 - ii) **To consider the process for the filling of the vacancy.**
9. **PLANNING -**
 - i) **To receive the latest planning schedule and discuss new applications.** (Appendix B)
 - ii) **Neighbourhood Plan -**
 - a) To consider the preparation of a Neighbourhood Plan for the Parish.
10. **PARISH MATTERS -**
 - i) **Website -** To receive an update on the development of the new Parish Council website. (CS)
 - ii) **Mary Dendy Playing Field -** To receive an update regarding the provision of a new access gate.
 - iii) **Noahs Ark Lane - Weight Restriction Signage -** To receive an update on negotiations to re-site the weight restriction signage. (MR)
 - iv) **Street Light - Junction Ancoats / Warford / Merrymans Lanes -** To receive an update regarding connection of the lighting column. (CS)
 - v) **Litter -** To receive an update regarding litter within the Parish.
 - vi) **Defibrillator -** To receive an update regarding the provision of defibrillator equipment in the Parish. (DA)
 - vii) **Trees at Warford Crescent -** To receive an update regarding condition of trees at the site.
 - viii) **Pavement condition -** To receive an update regarding clearing of debris from Parish pavements.
 - ix) **Location of Speed Indicator Devices -** To consider the merits of installing additional mounting posts.
 - x) **Speed Monitoring - Chelford Road -** To receive an update on this issue. (CS)
 - xi) **Land at Lindow End -** To receive an update relating to maintenance of the land.
 - xii) **Great Warford in Bloom -** To consider the feasibility and merits of promoting this suggestion.

GREAT WARFORD PARISH COUNCIL

AGENDA

xiii) **Great Warford Scarecrow displays** - To receive an update relating to this community event.

xiv) **Parish Council Newsletter** - To receive feedback following the distribution of the newsletter.

11. CORRESPONDENCE -

- i) **To receive and consider any action required in relation to correspondence received since the last meeting.**
(Appendix C)

12. MATTERS FOR INCLUSION ON NEXT MEETING AGENDA -

- i) Manchester Airport meetings with Councillors in the community - 10/10/16.
ii) ChALC Annual Meeting - 20/10/16. (DA)

13. DATE OF NEXT MEETING - 16th November, 2016 at 7:30p.m. at Great Warford Baptist Chapel.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

14. MATTERS FOR CONSIDERATION INCLUDING THOSE TRANSFERRED FROM ABOVE ITEMS - (as required)

E.M.Maddock

Dr. E. M. Maddock CiLCA (Dist.)
Clerk and Responsible Financial Officer.

Dated 15th September, 2016.

GREAT WARFORD PARISH COUNCIL

AGENDA

APPENDIX A

Financial Statement - 2016/17 as at 21 September 2016					
Actual 2015/16 £.	Details	2016/17 Budget £.	Actual to July 16 £.	Agenda Sept. 16 £.	Budget Balance £.
Receipts					
4,600.00	Precept	4,600.00	2,300.00	2,300.00	0.00
0.00	Balances	0.00	0.00		0.00
1.88	Investment Interest	0.00	0.00		0.00
0.00	Sale of Assets	0.00	0.00		0.00
63.00	Grants, Donations & Refunds	0.00	132.00		0.00
1,409.00	Transparency Code Compliance Grant	0.00	0.00		0.00
1,286.66	Great Warford Picnic	0.00	1,126.30		0.00
580.00	Operation Shield (c)	0.00	0.00		0.00
300.15	V.A.T. Refund	0.00	200.87		341.46
8,240.69	Total Receipts	4,600.00	3,759.17	2,300.00	341.46
Payments					
2,287.98	Salary (Clerk)	2,288.00	0.00		2,288.00
0.00	National Insurance (Employer)	0.00	0.00		0.00
494.71	Administration	450.00	0.00		450.00
5.75	Member Allowances	0.00	0.00		0.00
75.00	Audit Fees (internal & external)	90.00	135.00		-45.00
403.80	Insurance	403.00	421.30		-18.30
35.00	Website	0.00	0.00		0.00
500.00	Transparency Code Compliance	0.00	0.00		0.00
60.34	Street Lighting Electric	70.00	21.64		48.36
80.00	Training	180.00	60.00		120.00
225.44	Subscription/Affiliation/Registration Fees	220.00	259.70		-39.70
140.00	Room Hire	120.00	60.00	40.00	20.00
0.00	Christmas Lighting	0.00	0.00		0.00
396.72	Parish Maintenance	600.00	0.00		600.00
0.00	Asset Purchase	0.00	1,559.31		-1,559.31
0.00	Defibrillator	0.00	875.00	160.70	-1,035.70
0.00	Village Picnic Expenses	0.00	625.44	20.00	-645.44
74.99	Sect. 137 payments	28.00	0.00		28.00
521.75	Operaton Shield (c)	0.00	0.00		0.00
0.00	Contingency	151.00	0.00	7.50	143.50
210.87	V.A.T.		339.96	1.50	
5,512.35	Total Payments	4,600.00	4,357.35	229.70	354.41

Cash/Bank Reconciliation	01/04/16	20/07/16	21/09/16	31/03/17
Balance B/Fwd.	10,768.19	10,768.19	10,170.01	12,240.31
Add Total Receipts	0.00	3,759.17	2,300.00	341.46
Less Total Payments	0.00	-4,357.35	-229.70	-354.41
Balance C/Fwd.	10,768.19	10,170.01	12,240.31	12,227.36
Cumulative Balances				
	Balance	Balance	Balance	Balance
	01/04/16	20/07/16	21/09/16	31/03/17
General Funds	10,568.19	9,970.01	12,040.31	12,027.36
Earmarked Reserves	200.00	200.00	200.00	200.00
	10,768.19	10,170.01	12,240.31	12,227.36

GREAT WARFORD PARISH COUNCIL

AGENDA

CASH/BANK RECONCILIATION AS AT - 21 September 2016

CASH

Balance Brought Forward 01/04/16		
Community Account	7,597.22	
Business Saver Account	3,170.97	
Plus Receipts	6,059.17	
	<u>16,827.36</u>	
Less Payments	4,587.05	
Balance Carried Forward 21/09/16	<u><u>12,240.31</u></u>	

BANK (Barclays)

Business Saver Account	3,810.97		01/04/16
Add income/transfer received since above Statement			
	<u>1,126.30</u>	1,126.30	
Less unrepresented cheques	<u>-620.00</u>	<u>-620.00</u>	
			4,317.27 21/09/16
Community Account	5,988.74		05/08/16
Add income received since above Statement			
	<u>2,300.00</u>	2,300.00	
Less unrepresented cheques/ Transfer			
Approved	-136.00		
For approval	<u>-229.70</u>	<u>-365.70</u>	
			7,923.04 21/09/16
Total Bank Balances 21/09/16		<u><u>12,240.31</u></u>	

GREAT WARFORD PARISH COUNCIL

AGENDA

APPENDIX B

OUTSTANDING PLANNING APPLICATIONS & RECENT PLANNING DECISIONS

Application Reference	Location	Proposed Development	Cheshire East Council Decision
16/0159M (15/01/16)	Warford Park, Faulkners Lane, Great Warford. WA16 7RN	Demolition of former office building and the erection of a children's day nursery with car parking and landscaping.	09/08/16 - Approved with Conditions.
16/0638M (09/02/16)	Warford Hall Farm, Merrymans Lane, Great Warford. SK9 7TN	Certificate of lawful proposed use/development - Construction of a detached garage/home office/games room.	19/07/16 - Positive Certificate.
16/0640M (10/02/16)	Warford Hall Farm, Merrymans Lane, Great Warford. SK9 7TN	Certificate of lawful proposed use/development - Construction of a new permeable driveway.	11/08/16 - Positive Certificate.
16/1170M (08/03/16)	Land to the side of 3 Ullswater Drive and rear of Buttermere Drive, Great Warford. SK9 7WA	Release from legal obligations to vary the s.106 to exclude the subject land from the designation for the use of Public Open Space.	25/05/16 - Recommended for approval.
16/2473M (20/05/16)	Dovedale, Chelford Road, Great Warford. SK9 7TL	Conversion of existing garage and extension to garage to provide ancillary living accommodation.	18/08/16 - Approved with Conditions.
16/2493M (25/05/16)	Pownall House Farm, Warford Lane, Great Warford. WA16 7AY	Proposed Construction of a 3-block stable incorporating a tack room and hay/straw store. The proposals include an area of concrete hard standing to one side of the stables (least visible) and a gravel access track from the existing field entrance. The stables, access track and turning area will be enclosed with a timber post and rail fence	
16/2895T (14/06/16)	The Maples, Warford Park, Faulkners Lane, Great Warford. WA16 7RW	London Plane rear of Administrator's Office, The Maples, Warford Park, Mobberley {previously crown reduced and thinned 20% } Planned work to reduced crown by 25%, reducing back from building and reshaping crown to achieve more light for residents.	15/08/16 - Consent for works in TPO with conditions.
16/3582M (22/07/16)	Oakfield House, Paddock Hill, Great Warford. WA16 7DH	Single and two storey rear extension.	
16/3715M (29/07/16)	2 Park Cottages, Merrymans Lane, Great Warford. SK9 7TP	Side & rear conservatory.	15/09/16 - Approved with Conditions
16/3792M (15/08/16)	Manor Farm, Merrymans Lane, Great Warford. SK9 7TP	Agricultural determination for extension to existing shed for livestock.	05/09/16 - Refused.

NEW PLANNING APPLICATIONS

Application Reference	Location	Proposed Development	Comments deadline
16/3931M (11/08/16)	Mobberley Riding School, Newton Hall Lane, Mobberley. WA16 7LB	Demolition of the existing buildings on site and the erection of Church Meeting Hall (Use Class D1) with associated access, parking and landscaping and infrastructure.	28/09/16
16/3933M (31/08/16)	Warford Grange Farm, Pedley House Lane, Great Warford. WA16 7SP	Proposed new Tree House.	28/09/16
16/4017M (17/08/16)	Manorfield, Chelford Road, Great Warford. SK9 7TL	New pedestrian and vehicle access gates.	22/09/16
16/4043M (18/08/16)	Tall Trees, Chelford Road, Great Warford. SK9 7TL	Demolition of existing dwelling and erection of new two storey dwelling with roof space.	[Extension requested]
16/4079M (15/09/16)	Stags Head Hotel, Mill Lane, Little Warford, Alderley Edge. SK9 7TY	The erection of an annex building to create 10 hotel bedrooms and alterations to existing public house including the conversion and extension of existing barn to form new restaurant and 4 hotel bedrooms.	13/10/16
16/4513M (15/09/16)	Little Meadow, Merrymans Lane, Great Warford. SK9 7TN	Removal of Condition F on approved planning application 01/0043P, 26 th June 2003, for use of buildings at Little Meadow, Merrymans Lane, Great Warford as a dwellinghouse with stables.	06/10/16

GREAT WARFORD PARISH COUNCIL

AGENDA

APPENDIX C

CORRESPONDENCE

Cheshire Association of Local Councils (ChALC)

ChALC Weekly Bulletin - 21, 28 July 2016, 4, 12, 18, 25 August 2016, 1, 8, 15 September.
August 2016 - Newsletter.
2017 Training Programme.

Cheshire East Council

Traffic Management LAP Reports - 21, 28 July 2016, 4, 11, 18, 25 August 2016, 1, 8, 15 September 2016.
Partnerships Newsletter - July/August 2016, Request for articles September/October 2016.
Neighbourhood Planning drop-in sessions - 8, 15, 22, 26 August 2016.
Town & Parish Council Communications.
Highways Engagement Events 2016.
Neighbourhood Planning Letter.
Town & Parish Council Conference Slides.
Queen's Award for Voluntary Service - September, 2016 deadline.
Cheshire East Participatory Budgeting - Public Health Fund.
Tour of Britain - Mark Cavendish confirmed for Cheshire Stage of Tour of Britain.
Legacy of Tour of Britain.
Update re Progress of Cheshire East Council Local Plan.
Street Trading Designations - Consultation.

Cheshire Emergency Services

Knutsford Rural Policing Team: Police Report - August, 2016.
Cheshire Police: Statement in response to Terrorist Attacks in Nice.
Police & Crime Commissioner - Reminder for 'Join the Conversation' Event 19/07/16.
Police & Crime Commissioner & Chief Constable's Update - July/August 2016.

Other Correspondence

Community & Voluntary Services - 15/07/16 - e-Bulletin; 27/07/16 - The Voice newsletter; 02/08/16 - Invitation for additional Healthwatch volunteers; 12/08/16 - e-Bulletin; 17/08/16 - Training News; 30/08/16 - e-Bulletin; 01/09/16 - Managing Volunteers.
Information Commissioner's Office - Newsletter - August 2016, September 2016.
United Utilities - Reservoir Safety Campaign.
Ecorys UK - Survey re: Cheshire Constabulary Stakeholder Sentiment Study.
St. John's Ambulance - Free First Aid Training for vulnerable young people.
Universe - Festival & Event growth management services.
Came & Company - Notification of new postal address.
North West Engagement - Drop-in Sessions for businesses and individuals with current issues requiring resolution relating to proposed line route for HS2.
Notification of Neighbourhood Plan Submission by Holmes Chapel Parish Council.
Invitation to Service of Institution and Induction of the Rev. A. J. Hale at St. Mary, Alderley (11/11/16).