

GREAT WARFORD PARISH COUNCIL

AGENDA

PARISH COUNCIL MEETING

DATE : WEDNESDAY 20TH SEPTEMBER, 2017.

TIME : 7:30p.m.

VENUE : GREAT WARFORD BAPTIST CHAPEL, MERRYMANS LANE, GREAT WARFORD.

To Members of Great Warford Parish Council,

You are hereby summoned to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

1. **APOLOGIES FOR ABSENCE** -
2. **DECLARATIONS OF INTEREST** - To receive Declarations of Interest in any item on the agenda.
3. **MINUTES** -
 - i) To approve the Minutes of the Parish Council meeting held 19th July, 2017 as a correct record and authorise signing by the Chairman.
4. **PUBLIC FORUM FOR QUESTIONS** - To receive questions from members of the public.
5. **REPORTS FROM EXTERNAL ORGANISATIONS** -
 - i) Knutsford Rural Policing Team.
 - ii) Cheshire East Ward Member Councillor J. Macrae.
 - iii) Nether Alderley Parish Hall Restoration Project Meeting - 25th July, 2017. (DA)
 - iv) Cheshire East Planning Update Meeting - 25th July, 2017. (Clerk)
 - v) Manchester Airport Meeting with Town & Parish Councillors - 19th September, 2017. (Clerk)
6. **FINANCE** -
 - i) **To receive and consider the Financial Statement 2017/18 as at 20th September, 2017.** (Appendix A)
 - ii) **To authorise the following payments** -

a) Direct Debit	E-ON	£7.33 Electricity Charges: July, 2017.
b) Direct Debit	E-ON	£7.33 Electricity Charges: August, 2017.
c) Cheque No. 100467	Great Warford Baptist Chapel	£20.00 Room Hire: 20/09/17.
d) Cheque No. 100468	E. M. Maddock	£383.20 Net Salary 01/08/17 - 30/09/17.
e) Cheque No. 100469	H.M. Revenue & Customs	£95.80 Employee Income Tax.
 - iii) **To note the following receipt** -

a) Cheshire East Borough Council		£3,375.00 Precept 2017/18 (50%).
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 - iv) **To receive and consider the External Audit Report 2016/17.** (if available)
 - v) **Bank Signatories** - To review authorised signatories.
 - vi) **Budget 2018/19** - To consider any special items for inclusion within the 2018/19 budget.
7. **PARISH COUNCILLOR VACANCY** -
 - i) **To receive an update on the process for the filling of the vacancy.**
8. **ELECTION OF VICE-CHAIRMAN** -
 - i) **To elect a Vice-Chairman for the remainder of the 2017/18 civic year.**
9. **PLANNING** -
 - i) **To receive the latest planning schedule and discuss new applications.** (Appendix B)
 - ii) **Neighbourhood Plan** - To receive an update relating to the Neighbourhood Plan for the Parish. (BT)
10. **PARISH MATTERS** -
 - i) **Pavement condition** - To receive an update regarding clearing of debris from Parish pavements. (LR)
 - ii) **Christmas Tree Display** - To receive update relating to preparations for display. (PH/GT/Clerk)
 - iii) **Parish Council Newsletter** - To consider the timing and content of the next newsletter.
 - iv) **Great Warford Parish Council Website** - To receive update regarding server update. (Clerk)
 - v) **Village Picnic** - To receive an update, if available, on the formation of a management group.
 - vi) **Highway Safety** - To receive a presentation from a representative of Cheshire East Council.
11. **CORRESPONDENCE** -
 - i) **To consider the following items of correspondence received since the date of the last ordinary meeting.**
 - a) ChALC - Local Council Excellence Awards - Invitation for nominations.
(Award Categories: Working in Partnership; Providing Care and Support in the Community; Innovation in Service Delivery; Effective Communications; Community Involvement; Rural Woman of the Year; Outstanding Service - Clerk; Outstanding Service - Councillor; Council of the Year.)

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- b) Ribble Valley Inns - Notification of intention to sell The Stags Head.
- c) Cheshire East Council - Local Flood Risk Management Strategy Consultation - 16/08/17 - 27/09/17.
- d) Police & Crime Commissioner - Our conversation on policing and crime.
- e) Resident - Information relating to removal and replacement of tree at Warford Hall Drive.
- f) ChALC - Annual Meeting - 19th October, 2017.
- g) Manchester Airport - Concert Tickets.
- h) Cheshire East Council - Legal challenge to the adoption of the Cheshire East Local Plan Strategy.
- i) Cheshire East Council - Proposed Public Spaces Protection Order re: Dog fouling and dog control.

ii) **To note other correspondence received by the Parish Council since the date of the last ordinary meeting.**
(Appendix C)

12. MATTERS FOR INCLUSION ON NEXT/FUTURE MEETING AGENDA

13. **DATE OF FUTURE MEETINGS** - 15th November, 2017, 17th January, 2018, 21st March, 2018, 16th May, 2018.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

14. **MATTERS FOR CONSIDERATION INCLUDING THOSE TRANSFERRED FROM ABOVE ITEMS - (as required)**

E.M.Maddock

Dr. E. M. Maddock CiLCA (Dist.)
Clerk and Responsible Financial Officer.

Dated 14th September, 2017.

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APPENDIX A

Financial Statement - 2017/18 as at 20 September 2017					
Actual 2016/17 £.	Details	2017/18 Budget £.	Actual to Jul. 17 £.	Agenda Sep. 17 £.	Budget Balance £.
Receipts					
4,600.00	Precept	6,750.00	3,375.00	3,375.00	0.00
0.00	Balances	0.00	0.00		0.00
1.66	Investment Interest	0.00	0.00		0.00
0.00	Sale of Assets	0.00	0.00		0.00
632.00	Grants, Donations & Refunds	0.00	0.00		0.00
0.00	Transparency Code Compliance Grant	0.00	0.00		0.00
1,126.30	Great Warford Picnic	0.00	0.00		0.00
200.87	V.A.T. Refund	0.00	480.19		44.05
6,560.83	Total Receipts	6,750.00	3,855.19	3,375.00	44.05
Payments					
2,592.97	Salary (Clerk)	2,885.00	1,286.32	479.00	1,119.68
0.00	National Insurance (Employer)	0.00	0.00		0.00
2.06	Administration	450.00	0.00		450.00
0.00	Member Allowances	0.00	0.00		0.00
135.00	Audit Fees (internal & external)	150.00	140.00		10.00
421.30	Insurance	450.00	297.13		152.87
310.00	Website	300.00	0.00		300.00
0.00	Transparency Code Compliance	0.00	0.00		0.00
69.91	Street Lighting Electric & Repairs	215.00	26.88	13.96	174.16
60.00	Training	140.00	35.00		105.00
259.70	Subscription/Affiliation/Registration Fees	285.00	279.70		5.30
180.00	Room Hire	200.00	60.00	20.00	120.00
0.00	Christmas Tree & Lighting	0.00	70.00		-70.00
314.92	Parish Maintenance	600.00	0.00		600.00
1,584.31	Asset Purchase	250.00	0.00		250.00
1,035.70	Defibrillator	125.00	0.00		125.00
698.09	Village Picnic Expenses	0.00	0.00		0.00
200.00	Sect. 137 payments	50.00	0.00		50.00
7.50	Contingency	650.00	0.00		650.00
480.19	V.A.T.		43.35	0.70	
8,351.65	Total Payments	6,750.00	2,238.38	513.66	4,042.01

Cash/Bank Reconciliation	01/04/17	19/07/17	20/09/17	31/03/18
Balance B/Fwd.	8,977.37	8,977.37	10,594.18	13,455.52
Add Total Receipts	0.00	3,855.19	3,375.00	44.05
Less Total Payments	0.00	-2,238.38	-513.66	-4,042.01
Balance C/Fwd.	8,977.37	10,594.18	13,455.52	9,457.56
Cumulative Balances				
	Balance	Balance	Balance	Balance
	01/04/17	19/07/17	20/09/17	31/03/18
General Funds	4,820.46	6,437.27	9,298.61	5,300.65
Earmarked Reserves	4,156.91	4,156.91	4,156.91	4,156.91
	8,977.37	10,594.18	13,455.52	9,457.56

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CASH/BANK RECONCILIATION AS AT - 20 September 2017

CASH

Balance Brought Forward 01/04/17	
Community Account	4,158.44
Business Saver Account	4,818.93
Plus Receipts	7,230.19
	<hr/>
	16,207.56
Less Payments	2,752.04
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Balance Carried Forward 20/09/17	<u><u>13,455.52</u></u>

BANK (Barclays)

Business Savings Account	4,818.93	07/08/17
Add income/transfer received since above Statement		
	<hr/>	
	0.00	
Less unrepresented cheques		
	<hr/>	
	0.00	
	<hr/>	
	0.00	4,818.93 20/09/17
 Community Account	 5,810.25	 07/08/17
Add income received since above Statement		
	<hr/>	
	3,375.00	
	<hr/>	
	3,375.00	
Less unrepresented cheques/ Transfer		
Approved	-35.00	
For Approval	-513.66	
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	-548.66	
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		8,636.59 20/09/17
 Total Bank Balances 20/09/17	 <hr/>	 <hr/>
		13,455.52

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APPENDIX B

OUTSTANDING PLANNING APPLICATIONS & RECENT PLANNING DECISIONS

Application Reference	Location	Proposed Development	Cheshire East Council Decision
17/2241M (05/05/17)	Health Club and Spa, Faulkners Lane, Great Warford. WA16 7RN	2 air-conditioning units to roof of health club (retrospective).	
17/2479M (16/05/17)	Land adj. High Noon Farmhouse, Ancoats Lane, Great Warford. WA16 7AT	Outline application for demolition of existing buildings and erection of 4 dwellings with associated works.	08/08/17 - Approved with Conditions.
17/2534M (25/05/17)	Kelsall House Farm, Paddock Hill, Mobberley. WA16 7DJ	Extensions and alterations to the existing property and realignment of driveway.	22/08/17 - Refused.
17/3507M (13/07/17)	Little Meadow, Merrymans Lane, Great Warford. SK9 7TN	Removal of Condition F on approved planning application 01/0043P, for use of buildings at Little Meadow, Merrymans Lane, Great Warford as a dwelling house with stables.	05/09/17 - Refused.
17/3698M (20/07/17)	Land off Noahs Ark Lane, Great Warford.	Removal of structures and erection of single dwelling house, along with landscaping and other associated works.	11/09/17 - Refused.
17/4163M (14/08/17)	2 Ennerdale Close, Great Warford. SK9 7WF	Loft conversion to existing dwelling with dormer windows to front and rear pitch of main roof.	

NEW PLANNING APPLICATIONS

Application Reference	Location	Proposed Development	Comments Deadline
17/4368M (25/08/17)	Dovedale, Chelford Road, Great Warford. SK9 7TL	Single storey side extension, two storey front extension, single storey front extension and new access position off Merrymans Lane.	21/09/17

APPENDIX C

CORRESPONDENCE

Cheshire Association of Local Councils (ChALC)

- ChALC Weekly Bulletin - 13, 20, 27 July 2017; 3, 11, 17, 24 August 2017.
- Digital Engagement and Social Media Seminar - 05/09/17. [Reminder: 07/08/17]
- Reminder: Transparency Code Funding.
- Reminder: The Council and the Community training - 13/09/17.
- Finance for Councillors and Introduction to VAT Training - 06/11/17.

Cheshire East Council

- Traffic Management LAP Reports - 20, 27 July 2017; 3, 10, 18, 24, 31 August 2017; 7 September 2017.
- Connected Communities Newsletter - 4 August 2017; 18/08/17 - Call for articles.
- Neighbourhood Planning Drop In Sessions - 19, 26 July 2017.
- Neighbourhood Planning Fortnightly Update - 7, 21 July 2017; 3, 18 August 2017; 1 September 2017.
- Spatial Planning Update - June 2017; July 2017.
- Supported Bus Service Review Consultation - Reminder.
- Somerford Neighbourhood Plan Regulation 16 Consultation.
- Hulme Walfield and Somerford Booths Neighbourhood Plan Regulation 16 Consultation.
- Update re: Local Plan Strategy adoption.
- Adoption of the Cheshire East Local Plan Strategy Development Plan Document.
- Grant funding for Rural Businesses in Cheshire East.
- Connected to Decision Making Event - 31st October, 2017.

Other Correspondence

- Healthwatch Cheshire East - 27/07/17 - Employment opportunities.
- Manchester Airport - 24/08/17 - Community News; 24/08/17 - Invitation to Manchester Airport Town/Parish Council Meetings.
- Community & Voluntary Services - 07/07/17 - e-Bulletin; 14/07/17 - The Voice newsletter; 21/07/17 - e-Bulletin; 04/08/17 - e-Bulletin; 11/08/17 - The Voice Newsletter; 18/08/17 - e-Bulletin; 25/08/17 - Training News; 01/09/17 - e-Bulletin; 08/09/17 - The Voice Newsletter; 08/09/17 - e-Bulletin.
- Information Commissioner's Office - Newsletter - July 2017; August 2017; September 2017.
- North West Air Ambulance Service - Fund raising campaign.
- Ricochet - BBC2 repairing community/family heirlooms.
- Peak and Northern Footpaths Society - Invitation for affiliation to the society.