

# GREAT WARFORD PARISH COUNCIL

## AGENDA

### PARISH COUNCIL MEETING

**DATE :** WEDNESDAY 19<sup>TH</sup> JULY, 2017.

**TIME :** 7:30p.m.

**VENUE :** GREAT WARFORD BAPTIST CHAPEL, MERRYMANS LANE, GREAT WARFORD.

To Members of Great Warford Parish Council,

You are hereby summoned to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

1. **APOLOGIES FOR ABSENCE** -
2. **DECLARATIONS OF INTEREST** - To receive Declarations of Interest in any item on the agenda.
3. **MINUTES** - To approve the Minutes of the following meetings as a correct record and authorise signing by the Chairman.
  - i) Annual Parish Meeting held 17<sup>th</sup> May, 2017.
  - ii) Annual Parish Council Meeting held 17<sup>th</sup> May, 2017.
  - iii) Extraordinary Parish Council Meeting held 12<sup>th</sup> June, 2017.
4. **PUBLIC FORUM FOR QUESTIONS** - To receive questions from members of the public.
5. **REPORTS FROM EXTERNAL ORGANISATIONS** -
  - i) Knutsford Rural Policing Team.
  - ii) Cheshire East Ward Member Councillor J. Macrae.
  - iii) Manchester Airport Reception at Royal Cheshire Show - 21<sup>st</sup> June, 2017. (BT)
  - iv) Police & Crime Commissioner Road Safety Conference - 29<sup>th</sup> June, 2017. (BT)
6. **FINANCE** -
  - i) **To receive and consider the Financial Statement 2017/18 as at 19<sup>th</sup> July, 2017.** (Appendix A)
  - ii) **To authorise the following payments** -

a) Direct Debit	E-ON	£7.33	Electricity Charges: May, 2017.
b) Direct Debit	E-ON	£7.10	Electricity Charges: June, 2017.
c) Cheque No. 100462	Great Warford Baptist Chapel	£40.00	Room Hire: 12/06/17 & 19/07/17.
d) Cheque No. 100463	E. M. Maddock	£383.20	Net Salary 01/06/17 - 31/07/17.
e) Cheque No. 100464	H.M. Revenue & Customs	£95.80	Employee Income Tax.
f) Cheque No. 100465	Ostlers Nurseries Ltd.	£84.00	Supply of Christmas Tree 2016.
g) Cheque No. 100466	Cheshire Association of Local Councils	£35.00	Training Fee - 05/07/17 (BT).
  - iii) **To note the following receipt** -

a) HM Revenue & Customs	£480.19	VAT Reclaim 2016/17.
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7. **PARISH COUNCILLOR RESIGNATION** -
  - i) **To receive a letter of resignation from the position of Councillor from Councillor C. Sweetman.**
  - ii) **To consider the process for the filling of the vacancy.**
8. **ELECTION OF CHAIRMAN** -
  - i) **To elect a Chairman for the remainder of the 2017/18 civic year.**
  - ii) **To receive the newly elected Chairman's Declaration of Acceptance of Office.**
9. **PLANNING** -
  - i) **To receive the latest planning schedule and discuss new applications.** (Appendix B)
  - ii) **Neighbourhood Plan** - To receive an update relating to the Neighbourhood Plan for the Parish. (BT)
10. **PARISH MATTERS** -
  - i) **Pavement condition** - To receive an update regarding clearing of debris from Parish pavements. (LR)
  - ii) **Village Picnic** - To receive an update regarding the future management of this event. (DA)
  - iii) **Christmas Lighting Electricity Supply** - To receive update relating to provision of electricity supply.
  - iv) **Parish Council Newsletter** - To receive an update regarding preparation of the newsletter.
  - v) **Public Sector Mapping Agreement** - To receive an update on the registration process. (Clerk)
11. **CORRESPONDENCE** -
  - i) **To consider the following items of correspondence received since the date of the last ordinary meeting.**
    - a) Cheshire East Council Supported Bus Service Review Consultation. (Closing date: 26<sup>th</sup> July, 2017)

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b) Cheshire East Council - Tree Preservation Order relating to one oak tree at The Lodge, Ancoats Lane, Great Warford. (Comments deadline: 26<sup>th</sup> July, 2017)

c) Cheshire East Council - Highways Hour Events.

i) **To note other correspondence received by the Parish Council since the date of the last ordinary meeting.**  
(Appendix C)

### 12. MATTERS FOR INCLUSION ON NEXT/FUTURE MEETING AGENDA

i) Cheshire East Area Planning Update.

### 13. DATE OF NEXT MEETINGS -

20<sup>th</sup> September, 2017, 15<sup>th</sup> November, 2017, 17<sup>th</sup> January, 2018, 21<sup>st</sup> March, 2018, 16<sup>th</sup> May, 2018.

**To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.**

### 14. MATTERS FOR CONSIDERATION INCLUDING THOSE TRANSFERRED FROM ABOVE ITEMS - (as required)

*E.M.Maddock*

Dr. E. M. Maddock CiLCA (Dist.)  
Clerk and Responsible Financial Officer.

Dated 12<sup>th</sup> July, 2017.

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APPENDIX A

<b>Financial Statement - 2017/18 as at 19 July 2017</b>					
Actual 2016/17 £.	Details	2017/18 Budget £.	Actual to May 17 £.	Agenda Jul. 17 £.	Budget Balance £.
<b>Receipts</b>					
4,600.00	Precept	6,750.00	3,375.00		3,375.00
0.00	Balances	0.00	0.00		0.00
1.66	Investment Interest	0.00	0.00		0.00
0.00	Sale of Assets	0.00	0.00		0.00
632.00	Grants, Donations & Refunds	0.00	0.00		0.00
0.00	Transparency Code Compliance Grant	0.00	0.00		0.00
1,126.30	Great Warford Picnic	0.00	0.00		0.00
0.00	Operation Shield (c)	0.00	0.00		0.00
200.87	V.A.T. Refund	0.00	0.00	480.19	43.35
<b>6,560.83</b>	<b>Total Receipts</b>	<b>6,750.00</b>	<b>3,375.00</b>	<b>480.19</b>	<b>3,418.35</b>
<b>Payments</b>					
2,592.97	Salary (Clerk)	2,885.00	807.32	479.00	1,598.68
0.00	National Insurance (Employer)	0.00	0.00		0.00
2.06	Administration	450.00	0.00		450.00
0.00	Member Allowances	0.00	0.00		0.00
135.00	Audit Fees (internal & external)	150.00	140.00		10.00
421.30	Insurance	450.00	297.13		152.87
310.00	Website	300.00	0.00		300.00
0.00	Transparency Code Compliance	0.00	0.00		0.00
69.91	Street Lighting Electric & Repairs	215.00	13.14	13.74	188.12
60.00	Training	140.00	0.00	35.00	105.00
259.70	Subscription/Affiliation/Registration Fees	285.00	279.70		5.30
180.00	Room Hire	200.00	20.00	40.00	140.00
0.00	Christmas Tree & Lighting	0.00	0.00	70.00	-70.00
314.92	Parish Maintenance	600.00	0.00		600.00
1,584.31	Asset Purchase	250.00	0.00		250.00
1,035.70	Defibrillator	125.00	0.00		125.00
698.09	Village Picnic Expenses	0.00	0.00		0.00
200.00	Sect. 137 payments	50.00	0.00		50.00
0.00	Operation Shield (c)	0.00	0.00		0.00
7.50	Contingency	650.00	0.00		650.00
480.19	V.A.T.		28.66	14.69	
<b>8,351.65</b>	<b>Total Payments</b>	<b>6,750.00</b>	<b>1,585.95</b>	<b>652.43</b>	<b>4,554.97</b>

Cash/Bank Reconciliation	01/04/17	17/05/17	19/07/17	31/03/18
Balance B/Fwd.	8,977.37	8,977.37	10,766.42	10,594.18
Add Total Receipts	0.00	3,375.00	480.19	3,418.35
Less Total Payments	0.00	-1,585.95	-652.43	-4,554.97
<b>Balance C/Fwd.</b>	<b>8,977.37</b>	<b>10,766.42</b>	<b>10,594.18</b>	<b>9,457.56</b>
<b>Cumulative Balances</b>				
	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>
	<b>01/04/17</b>	<b>17/05/17</b>	<b>19/07/17</b>	<b>31/03/18</b>
General Funds	4,820.46	6,609.51	6,437.27	5,300.65
Earmarked Reserves	4,156.91	4,156.91	4,156.91	4,156.91
	<b>8,977.37</b>	<b>10,766.42</b>	<b>10,594.18</b>	<b>9,457.56</b>

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### CASH/BANK RECONCILIATION AS AT - 19 July 2017

#### CASH

Balance Brought Forward 01/04/17		
Community Account	4,158.44	
Business Saver Account	4,818.93	
Plus Receipts	3,855.19	
	12,832.56	
Less Payments	2,238.38	
Balance Carried Forward 19/07/17	10,594.18	

#### BANK (Barclays)

<b>Business Premium Account</b>	4,818.93		07/06/17
Add income/transfer received since above Statement			
	0.00		
Less unrepresented cheques	0.00		
	0.00	4,818.93	19/07/17
<b>Community Account</b>	5,947.49		07/06/17
Add income received since above Statement			
	480.19	480.19	
Less unrepresented cheques/ Transfer			
For Approval	-652.43		
	-652.43	5,775.25	19/07/17
<b>Total Bank Balances 19/07/17</b>		<b>10,594.18</b>	

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### APPENDIX B

#### OUTSTANDING PLANNING APPLICATIONS & RECENT PLANNING DECISIONS

Application Reference	Location	Proposed Development	Cheshire East Council Decision
17/0239M (20/01/17)	Land off Noahs Ark Lane, Great Warford.	Removal of structures and erection of single dwelling house, along with landscaping and other associated works.	24/05/17 - Withdrawn.
17/0328M (23/01/17)	Land off Ancoats Lane, Mobberley.	Two general purpose agricultural storage buildings and hard standing.	26/05/17 - Approved with Conditions.
17/1733M (04/04/17)	Noon Sun Farm, Noahs Ark Lane, Great Warford. WA16 7AU	Single storey infill rear extension.	31/05/17 - Approved with Conditions.
17/1847M (07/04/17)	Land at Warford Hall Drive, Great Warford.	Infill development comprising 2 no. two storey detached dwellings with integral garage, gardens, access and associated external works.	16/06/17 - Refused.
17/2241M (05/05/17)	Health Club and Spa, Faulkners Lane, Great Warford. WA16 7RN	2 air-conditioning units to roof of health club (retrospective).	
17/2479M (16/05/17)	Land adj. High Noon Farmhouse, Ancoats Lane, Great Warford. WA16 7AT	Outline application for demolition of existing buildings and erection of 4 dwellings with associated works.	
17/2534M (25/05/17)	Kelsall House Farm, Paddock Hill, Mobberley. Wa16 7DJ	Extensions and alterations to the existing property and realignment of driveway.	

#### OUTSTANDING PLANNING APPEALS

Application Reference	Location	Proposed Development	Decision
14/00759E	Land at Rush Cottage, Gore Lane, Chorley, Alderley Edge. SK9 7SP	The construction of unauthorised ground, first floor and rear canopy extensions.	

#### NEW PLANNING APPLICATIONS - None.

### APPENDIX C

#### CORRESPONDENCE

##### Cheshire Association of Local Councils (ChALC)

- ChALC Weekly Bulletin - 10, 18, 25 May 2017, 1, 8, 15, 22, 29 June 2017, 6 July 2017.
- Amended Application Form for Transparency Code Fund.
- Allotment Management Training.
- Invitation to Police & Crime Commissioner's Meeting - 22<sup>nd</sup> June, 2017.
- Invitation to Parish Forum - 13<sup>th</sup> June, 2017.
- Transparency Code Funding still available.
- Cheshire East Area Planning Update - 25<sup>th</sup> July, 2017.
- Reminder: Clerks & Councillors Induction Training - 5<sup>th</sup> July, 2017.
- Local Council Award Scheme Introduction Session - 3<sup>rd</sup> August, 2017.
- Reminder: Management and Meetings Training - 17<sup>th</sup> July, 2017.

##### Cheshire East Council

- Traffic Management LAP Reports - 3, 11, 18, 25 May 2017, 1, 8, 15, 22, 29 June 2017, 6 July 2017.
- Partnerships Newsletter - May/June 2017; Call for articles July/August 2017.
- Neighbourhood Planning Weekly Update - 30 June 2017, 7 July 2017.
- Spatial Planning Update - April 2017, May 2017.
- Active Cheshire Team East Newsletter - May 2017, June 2017. 30/05/17 - Current staff vacancies.
- Request for Parish Council details for publication Cheshire East Council website.
- Reminder: The Great Get Together.
- Supreme Court judgment re Moorfields, Willaston.

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- Information relating to NHS cyber attack.
- Notices re: Parliamentary Election 08/06/17.
- Notice of Proposed Neighbourhood Plan - Weston and Basford Neighbourhood Plan.
- Cheshire East Council 'Highways Hour' Events.
- Film location enquiry - local food shop for BBC food series.
- Statement re: UK National Threat Level and community events.
- Adoption of the Cheshire East Design Guide Supplementary Planning Document.
- Best Practice in British High Streets Event - 27<sup>th</sup> July, 2017.
- Willaston Neighbourhood Plan submission.
- Local Council Award Scheme Introduction Session - 3<sup>rd</sup> August, 2017.
- Inspector's Final Report on the Examination of the Cheshire East Local Plan Strategy.
- Royal London Site (Wilmslow) Development Framework Consultation. (Consultation closes: 4<sup>th</sup> August, 2017)
- New Highways Officer for Macclesfield Rural Area.
- Buerton Neighbourhood Plan Regulation 16 Consultation.

### Cheshire Emergency Services

- Road Safety Conference - 29<sup>th</sup> June, 2017.
- Statements re: Manchester Attack.
- Relocation of Police & Crime Commissioner Office to Stockton Heath Police Station from 2<sup>nd</sup> June, 2017.
- Statement re: London Attack.
- Police attendance at Parish Council meetings.

### Other Correspondence

- Healthwatch Cheshire East - 23/05/17 - Priorities survey.
- Manchester Airport - 15/05/17 - 2016 Departure Route Information; 24/05/17 - Increased flights due to Europa League Final; 05/06/17 - A538 Junction improvement works; 26/06/17 - 2016 Arrival Route Information.
- Community & Voluntary Services - 05/05/17 - The Voice Newsletter; 10/05/17 - Fire Warden Training; 12/05/17 - e-Bulletin; 26/05/17 - e-Bulletin; 02/06/17 - The Voice Newsletter; 09/06/17 - e-Bulletin; 23/06/17 - e-Bulletin; 27/06/17 - Invitation to become a Member; 07/07/17 - e-Bulletin.
- Information Commissioner's Office - Newsletter - May 2017; June 2017; July 2017.
- Age UK - Newsletter - May 2017; June, 2017.
- Active Cheshire - Safeguarding & Protecting Children Workshop.
- Sandbach Town Council - Proposed closure of household waste recycling centre at Arclid.
- Cheshire Community Action - Relaunch of Best Kept Village Competition for 2018.
- Historic Towns & Villages Forum - Survey on future programme of organisation.
- Sandbach Town Council - Campaign to save Arclid Household waste recycling centre.
- Bollington Neighbourhood Plan - Statutory Consultation under regulation 14 of the Neighbourhood Planning (General) Regulations 2012.
- Disley and Newtown Neighbourhood Plan - Statutory Consultation under regulation 14 of the Neighbourhood Planning (General) Regulations 2012.
- Alderley Edge Parish Council - Mayor's Civic Service.