

GREAT WARFORD PARISH COUNCIL

Minutes of the Parish Council meeting held

Wednesday 15th November at 7:30p.m.

at Great Warford Baptist Chapel, Merrymans Lane, Great Warford.

Present Councillors B. Thompson (Chairman), N. Peacock, C. Rossington, J. Shasha,
L. Wildig, E. Wood.

Members of the public (1).

Cheshire East Borough Councillor H. Moss.

Dr. E. M. Maddock – Clerk & Responsible Financial Officer.

1. Apologies for absence

Councillor J. Macrae – Personal reason.

162/23 RESOLVED (a) That the above apologies for absence be received and approved. (All in favour)

2. Declarations of interest

Dr. E. M. Maddock – Item 6(k) – Clerk & Responsible Financial Officer.

163/23 RESOLVED (a) To receive and note the above declaration of interest. (All in favour)

7:36p.m. - Borough Councillor H. Moss joined the meeting.

3. Minutes – The Minutes of the Parish Council Meeting held 20th September, 2023 had been previously circulated to all Members. Councillor J. Shasha had previously circulated observations relating to the draft minutes.

164/23 RESOLVED (a) That the Minutes of the meeting held 20th September, 2023 be approved as a correct record subject to amendment of Resolution 124/23 (b) to record an objection by Councillor J. Shasha. (b) To note that information relating to installation of solar panels will be circulated following the meeting. (All in favour)

4. Public forum for questions – No questions were presented by members of the public.

165/23 RESOLVED (a) To note that no questions were presented by members of the public. (All in favour)

5. Cheshire East Ward Member Cllr. H. Moss – Borough Councillor H. Moss reported that grass cutting had taken place along Great Warford FP26. An application for a speed limit reduction along Faulkners Lane had been submitted and was supported by Esther McVey MP and the local Policing Team. No updates were available relating to planning enforcement matters at Warford Park or the fence issue at Noon Sun Corner. Several potholes and blocked gullies had been reported to Highways for attention.

166/23 RESOLVED (a) To receive and note the report of Borough Councillor H. Moss. (All in favour)

Item 8(c) was brought forward to this point in the meeting.

8:03p.m. – Borough Councillor H. Moss excused herself from the meeting and left.

6. Finance

(a) **Financial Statement 2023/24 as at 15th November, 2023** – Members considered the financial statement 2023/24 which was unanimously accepted. (Appendix A)

(b) **Receipts** – The Chairman outlined the receipts listed at Appendix B.

(c) **Payments** – The Chairman outlined the basis of payments listed at Appendix C.

167/23 RESOLVED (a) That the Financial Statement as at 15th November, 2023 be

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received and the Chairman's observations be duly noted
(Appendix A).

(b) That the report on receipts received since the last meeting be received and duly noted. (Appendix B)

(c) That the payments listed at Appendix C be approved and duly authorised. (All in favour)

(d) **Direct Debit mandate** – It was suggested that the direct debit payment instructions to the Information Commissioner's Office be updated to be paid from the NatWest Bank account.

168/23 RESOLVED (a) That approval be given to update the direct debit payment instructions to the Information Commissioner's Office. (All in favour)

(e) **The Pensions Regulator** – It was reported that notification of the re-enrolment declaration deadline had been received. The content of the re-declaration would be the same as the previous submission.

169/23 RESOLVED (a) That approval be given for the re-enrolment declaration to be submitted to The Pensions Regulator. (All in favour)

(f) **Local Government Services Pay Agreement** – It was reported that the updated salary scales for 2023/24 had now been issued.

170/23 RESOLVED (a) That the new salary scales be received and adopted. (All in favour)

(g) **Parish Council website** – It was reported that the free hosting service for the Parish Council had now been withdrawn. A temporary website had been set up while new hosting arrangements are finalised. Members considered options for new hosting arrangements.

171/23 RESOLVED (a) That a hosting package with 123-Reg be used for the Parish Council website at a cost of £1.99 per month for the first 12 months and then £4.99 per month thereafter. (All in favour)

(h) **Quotations** – It was reported that quotations had been obtained for repairs to the notice board and to refurbish the Parish Council benches.

172/23 RESOLVED (a) That the quotations from Home Assist, in the sum of £150 for the notice board repairs and £225 plus materials for the bench refurbishment, be accepted. (All in favour)

(i) **Internal Auditor 2023/24** – The Clerk reported that it was necessary to appoint an Internal Auditor for the 2023/24 financial year. Members considered the service provided during the 2022/23 audit and considered that it was satisfactory.

173/23 RESOLVED (a) That JDH Business Services Ltd. be appointed as Internal Auditor for the 2023/24 financial year. (All in favour)

(j) **Financial Risk Assessment** – Members considered the Financial Risk Assessment 2023/24. (Appendix D)

174/23 RESOLVED (a) That the Financial Risk Assessment 2023/24 be approved as presented at Appendix D. (All in favour)

(k) **Budget 2024/25 -**

i. **Revised budget 2023/24** – Members considered the revised budget 2023/24.

ii. **Draft budget 2024/25** – Members considered the draft budget 2024/25.

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- iii. **Precept requirements for 2024/25** – Members considered the precept requirements for 2024/25.

- 175/23 RESOLVED** (a) That the revised budget 2023/24 be approved as presented. (Appendix E)
(b) That the draft budget 2024/25 be approved as presented. (Appendix E)
(c) That a precept demand in the sum of £10,957 be submitted to Cheshire East Council.
(d) That approval be given for the Clerk's salary to be increased by one salary increment with effect from 1st April, 2024. (All in favour)

7. Planning Applications

- (a) **Recent planning decisions** – Members noted the new planning decisions that had been issued by Cheshire East Council in respect of development within the Parish. (Appendix F)

- 176/23 RESOLVED** (a) To receive and note the recent planning decisions. (All in favour)

(b) Planning applications -

- i. **23/2247M**: Constantina, Paddock Hill, Mobberley. WA16 7DJ
[Amended plans/details]
Creation of a new dwelling and associated landscaping works, including the demolition of a single storey existing dwelling.

- 177/23 RESOLVED** (a) That no comments be submitted to Cheshire East Council in respect of application 23/2247M. (All in favour)

- ii. **23/3991M**: Croft House, Chelford Road, Great Warford. SK9 7TL
Extension to existing garage to provide home office, store room, design/craft room and WC.

- 178/23 RESOLVED** (a) That no comments be submitted to Cheshire East Council in respect of application 23/3991M. (All in favour)

- iii. **23/4015M**: Dovedale, Chelford Road, Great Warford. SK9 7TL
Removal of existing single-storey ground floor side and front extensions, the replacement of a ground floor curved front bay window with a square bay window, a single-storey front extension, a new ground floor square front bay window, the removal of a ground floor curved side bay window, a first floor extension constituting a small roof enlargement and central gable feature and a new access.

- 179/23 RESOLVED** (a) That no comments be submitted to Cheshire East Council in respect of application 23/4015M. (All in favour)

- iv. Any applications received following issue of Agenda: None.

- 180/23 RESOLVED** (a) To note that no new planning applications had been received since the issuing of the agenda. (All in favour)

- (c) **Planning Enforcement** – It was reported that no updates had been received in respect of planning enforcement matters at Warford Park. Updates relating to planning enforcement matters at Warford Crescent had been received. An issue relating to vehicles at a property was understood to be resolved, subject to a site visit to confirm. An issue relating to debris accumulations was considered not to fall within the remit of planning enforcement.

- 181/23 RESOLVED** (a) To receive and note the report.

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- (b) That a query be lodged with Environmental Health in respect of the debris accumulations. (All in favour)

8. Highway maintenance and enhancements

- (a) **Update on previously reported highway matters** – It was reported that no updates had been received from Cheshire East Highways.

182/23 RESOLVED (a) That the Clerk continue to pursue updates relating to remaining highway defect reports submitted to Cheshire East Council. (All in favour)

- (b) **Highway matters for attention** – No new highway matters were identified.

183/23 RESOLVED (a) To note that no new highway defects had been identified. (All in favour)

- (c) **Speeding issues within Parish** – Councillor E. Wood reported that she had attended a very positive meeting with the local Police Inspector to raise issues relating to highway safety. Several safety matters had been observed during the meeting, however, the follow up response from Cheshire East Council had been very disappointing. It was understood, however, that notices had been issued to landowners where hedges were encroaching onto the footway.

184/23 RESOLVED (a) To receive and note the update.
(b) That Borough Councillor H. Moss bring the concerns of the Parish Council to the attention of Borough Councillor C. Browne (Chairman of Highways and Transport Committee). (All in favour)

- (d) **Vehicle activated signs on Merrymans Lane** – It was reported that a site meeting was planned for next week to determine the location of the proposed speed indicator devices.

185/23 RESOLVED (a) To receive and note the update. (All in favour)

- (e) **Review of speed limits along Faulkners Lane and Ancoats Lane** – It was reported that Cheshire East Council was currently reviewing the speed limits along Faulkners Lane and Ancoats Lane. The outcome of the review is expected in early 2024.

186/23 RESOLVED (a) To receive and note the update. (All in favour)

Item 11(iv) was brought forward to this point in the meeting.

8:33p.m. - Councillor N. Peacock and one member of the public excused themselves from the meeting and left.

- (f) **Proposed new bus route to serve David Lewis Centre** – It was reported that the David Lewis Centre was working with Little Warford Parish Council to explore options to secure a new bus route which would allow employees to access the site using public transport.

187/23 RESOLVED (a) That the Parish Council support the principle of the proposed new bus route. (All in favour)

- (g) **Road closures:** Members noted the following road closure:

- i. Noahs Ark Lane, from junction with Ancoats Lane to Noonsun Farm.
9th - 11th January, 2024. To allow works by BT.

188/23 RESOLVED (a) To receive and note the road closure notice. (All in favour)

9. Reports from meetings of external organisations

- (a) **Cheshire East Council Climate Conference (03/10/23)** – It was reported that Cheshire East Council had set ambitious targets to reach carbon net zero. The

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use of electric or hydrogen vehicles had already been implemented and a new solar farm is expected to be built in the south of the Borough.

- (b) **Manchester Airport Town and Parish Council Forum (11/10/23)** – It was reported that the meeting had provided updates relating to community engagement activities, the airport transformation project, complaints to the airport and the airspace review project.
- (c) **ChALC Annual Meeting (12/10/23)** – It was reported that the meeting considered six motions, all of which were approved. It had also been agreed to increase the subscription charges, payable by Town and Parish Councils, for 2024/25.
- (d) **Introduction to The Mersey Forest (16/10/23)** – It was reported that The Mersey Forest is making trees available to landowners for planting in appropriate locations. Hedge planting is also being promoted.
- (e) **Cheshire East Council Network Meeting (14/11/23)** – It was reported that the meeting had discussed the Green Spaces Maintenance Review consultation. Many Parishes had expressed concern regarding the consultation and the likely impact of the proposals on community spaces.

10. Correspondence

- (a) To consider specific correspondence received by the Parish Council since the date of the last ordinary meeting and to determine such action as Members consider appropriate thereto:

- i. Cheshire East Council: Green Spaces Maintenance Review Consultation.

189/23 RESOLVED (a) **That an objection be submitted to the consultation regarding the proposed reduction in mowing of green spaces within the Parish. (All in favour)**

- ii. Cheshire Fire Authority: 2024-2028 Draft Community Risk Management Plan consultation.

190/23 RESOLVED (a) **That no response be submitted to the consultation. (All in favour)**

- iii. Police and Crime Commissioner: Commissioner's Review 2023 Q3.

191/23 RESOLVED (a) **To receive and note the information. (All in favour)**

- iv. Slow Ways: National walking network creation.

192/23 RESOLVED (a) **To receive and note the information. (All in favour)**

- v. Cheshire East Council: Consultation of Final Draft Biodiversity Net Gain Supplementary Planning Document.

193/23 RESOLVED (a) **That no response be submitted to the consultation. (All in favour)**

- vi. Cheshire East Council: Advance notice of consultation regarding leisure centre provision within borough.

194/23 RESOLVED (a) **To receive and note the consultation. (All in favour)**

- vii. London Hearts: External Community Defibrillator funding opportunity.

195/23 RESOLVED (a) **To receive and note the information. (All in favour)**

- viii. Cheshire East Council – Message to all holders of concessionary bus passes.

196/23 RESOLVED (a) **To receive and note the information. (All in favour)**

11. Community matters

- (a) **Report from Mobberley Ward Policing Team** – It was noted that no report had

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been received from the local Policing Team.

197/23 RESOLVED (a) To note that no crime report had been received.
(All in favour)

(b) Christmas Lighting 2023

- i. **Warford Crescent** – It was reported that arrangements were being finalised for the illumination of the Christmas tree.
- ii. **Ancoats Lane** – It was reported that residents near to the tree had requested funding for replacement lights for the Christmas tree.
- iii. **Warford Lane** – There was nothing to report.
- iv. **Carols on the Green event** – It was reported that the Carols on the Green event had now been advertised within the Parish. Great Warford Residents Group had requested donations from several businesses and organisations to support the event. The Parish Council were asked to consider making a donation to the event.

198/23 RESOLVED (a) To receive and note the update reports relating to the illuminating of local Christmas trees.
(b) That a budget of up to £100 be allocated for new Christmas lights for the Ancoats Lane tree.
(c) That a donation of up to £75, subject to provision of receipts, be allocated to the Carols on the Green event.

12. Matters for inclusion on next/future meeting agenda – None.

13. Date of next meeting – Wednesday 17th January, 2024 at 7:30p.m.
at Great Warford Baptist Chapel.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

199/23 RESOLVED (a) That a resolution to exclude the public and press from the following item of business on the grounds that it could involve the likely disclosure of exempt information is not required as no business is to be considered at item 14.

(All in favour)

14. Matters for consideration including those transferred from above items - None.

The meeting was declared closed by the Chairman at 9:13p.m.

Signed:..... Approval date: 17th January, 2024

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APPENDIX A

Financial Statement – 2023/24 as at 15 th November, 2023					
Actual 2022/23 £	Details	2023/24 Budget £	Actual to Sep. 23 £	Agenda Nov. 23 £	Budget Balance £
	Receipts				
9,196.00	Precept	10,480.00	10,480.00		0.00
0.00	Balances	2,737.00	0.00		0.00
10.57	Investment interest	0.00	10.12	13.03	0.00
0.00	Sale of assets	0.00	0.00		0.00
0.00	Grants, donations & refunds	0.00	0.00	100.00	0.00
1,723.51	Community Infrastructure Levy	0.00	484.66		0.00
514.79	VAT refund		154.18		107.25
11,444.87	Total receipts	13,217.00	11,128.96	113.03	107.25
	Payments				
3,965.05	Salary (Clerk)	4,166.00	1,952.58	650.86	1,562.56
0.00	National Insurance (Employer)	0.00	0.00		0.00
275.00	Allowances (Clerk)	275.00	0.00		275.00
171.60	Administration	325.00	3.49		321.51
0.00	Chairman/Member allowances	0.00	0.00		0.00
180.00	Audit fees (internal & external)	200.00	200.00		0.00
264.00	Insurance	300.00	300.00		0.00
23.98	Website	20.00	0.00		20.00
190.60	Street lighting electric	530.00	71.90	32.24	425.86
0.00	Training	210.00	0.00		210.00
313.12	Subscriptions/affiliation fees	386.00	283.29		102.71
140.00	Room hire	230.00	80.00	20.00	130.00
1.55	Christmas lighting	250.00	125.00		125.00
420.00	Parish Maintenance	600.00	100.00		500.00
68.29	Asset purchase	600.00	0.00		600.00
0.00	Asset maintenance	3,175.00	0.00		3,175.00
0.00	Newsletter	750.00	211.20		538.80
350.00	s.137 payments	700.00	0.00		700.00
0.00	Contingency	500.00	0.00		500.00
154.18	VAT		105.64	1.61	
6,517.37	Total payments	13,217.00	3,433.10	704.71	9,186.44

Cash/Bank reconciliation	01/04/23	20/09/23	15/11/23	31/03/24
Balance B/Fwd	21,793.04	21,793.04	29,488.90	28,897.22
Add total receipts	13,217.00	11,128.96	113.03	107.25
Less total payments	13,217.00	3,433.10	704.71	9,186.44
Balance C/Fwd	21,793.04	29,488.90	28,897.22	19,818.03
Cumulative balances	Balance	Balance	Balance	Balance
	01/04/23	20/09/23	15/11/23	31/03/24
General funds	12,802.53	20,013.73	19,422.05	10,342.86
Earmarked reserves	8,990.51	9,475.17	9,475.17	9,475.17
	21,793.04	29,488.90	28,897.22	19,818.03

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Cash/Bank Reconciliation as at 15th November 2023

Cash

Balance brought forward 01/04/23		
Current Account	16,939.05	
Business Reserve Account	4,853.99	
	21,793.04	
Plus receipts	11,241.99	
Less payments	4,137.81	
Balance carried forward 15/11/23:	28,897.22	

Bank

Business Premium Account (Barclays)	4,877.14		03/10/23
Add receipts/transfer since above statement			
	0.00	0.00	
Less unrepresented cheques			
	0.00	0.00	
		4,877.14	15/11/23
Community Account (Barclays)	21,228.44		06/10/23
Add receipts/transfer since above statement			
	0.00	0.00	
Less unrepresented cheques			
Approved	0.00		
For approval	0.00	0.00	
		21,228.44	15/11/23
Current Account (NatWest)	3,484.00		01/11/23
Add receipts/transfer since above statement			
	0.00	0.00	
Less unrepresented cheques			
For approval	704.71		
Less payment already issued	-12.35	-692.36	
		2,791.64	15/11/23
Total bank balances 15/11/23		28,897.22	

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APPENDIX B

Receipts

Barclays Bank plc	£13.03	Gross interest – 05/06/23 – 03/09/23
Barclays Bank plc	£100.00	Apology payment

APPENDIX C

Payments for approval

Cheque No 000006	E. M. Maddock	£520.86	Salary: Oct.-Nov. 2023
Cheque No 000007	H. M. Revenue & Customs	£130.00	Employee income tax: Oct.-Nov. 23
Cheque No 000008	Great Warford Baptist Chapel	£20.00	Room hire (15/11/23)
Direct Debit	npower	£12.35	Electricity charges – August 2023
Direct Debit	npower	£21.50	Electricity charges – October 2023

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APPENDIX D

FINANCIAL RISK ASSESSMENT - 2023/24

Subject	Risk(s) Identified	H/M/L	Management/Control of Risk	Review/Assess/Revise
Business continuity	Risk of Council not being able to continue its business due to an unexpected or tragic circumstance.	L	In the event of the Clerk being indisposed the Chairman (or other nominated Member) may perform the necessary duties.	Existing procedure adequate. Review when necessary.
	Loss of paper/electronic records.	M	Files and records kept at the Clerk's home. Regular backup of electronic files is made. Paper documents stored in metal filing cabinets. Approved Minutes scanned. Electronic minutes published on website.	Existing procedure adequate.
Precept	Adequacy of precept for Council to carry out its Statutory duties.	H	Budgetary Control statement presented to Council at each meeting.	Existing procedure adequate.
	Requirements not submitted to CEC.	L	Full Minute - RFO to follow up.	Existing procedure adequate.
Financial records	Amount not received from CEC.	L	RFO to confirm receipt and Minute at next Meeting of Council.	Existing procedure adequate.
	Inadequate records.	L	Financial Regulations specify requirements of Council.	Existing procedure adequate. Review Financial Regulations 2024.
	Financial irregularities.	L	Internal Audit of accounts by competent, independent person. Periodic financial reports are presented to Council. Cheque signatories are separate from person raising the cheque.	Existing procedure adequate. Review bank signatories when change of Councillors/circumstances.
Bank and banking	Inadequate checks.	L	Bank reconciliation produced at each meeting.	Existing procedure adequate. Review Financial Regulations 2024.
	Bank mistakes.	L	RFO check all bank statements against Council records and query errors immediately.	Existing procedure adequate.
	Loss.	L	RFO check all bank statements against Council records and query inconsistencies immediately.	Existing procedure adequate.
	Charges.	L	RFO check adequate funds prior to issuing cheques. RFO challenge charges where errors made by bank.	Existing procedure adequate.
Cash	Loss through theft or dishonesty.	L	Cash handling is not encouraged but where cash received - banked within 7 days.	Existing procedure adequate.
Reserves - General	Adequacy.	L	Consider at Budget setting.	Existing procedure adequate.
Reserves - Earmarked	Adequacy.	L	Consider at Budget and review of final accounts.	Existing procedure adequate.

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Subject	Risk(s) Identified	H/M/L	Management/Control of Risk	Review/Assess/Revise
Reporting and auditing	Information communication.	L	A monitoring statement is produced regularly before each Council meeting and approved at the meeting. This statement includes bank reconciliation and budget update.	Existing procedure adequate.
	Compliance.	L	An independent internal auditor has been appointed. Annual reports detailing compliance with audit regulations are presented to Council.	Existing procedure adequate.
Direct costs & overhead expenses	Goods not supplied but billed.	L	Procurement undertaken in accordance with best practice guidance. RFO to follow up on all orders.	Existing procedure adequate. Review Financial Regulations 2024.
	Invoice incorrectly calculated or recorded.	L	RFO to check arithmetic on all invoices and perform regular bank reconciliations.	Existing procedure adequate.
	Cheque payable incorrect (excessive or to wrong party).	L	Signatories initial Stub and Voucher to confirm accuracy.	Existing procedure adequate.
	Salary paid incorrectly.	M	Check salary to Minute, check hours and rate to contract. Salary analysis is detailed on the payment vouchers issued.	Existing procedure adequate.
Salaries and associated costs.	Wrong deduction of NI and Tax.	M	NI and Tax deductions are calculated using the HMRC PAYE RTI System which is regularly updated. Check PAYE calculations.	Existing procedure adequate.
	Unpaid Tax and NI contributions to Inland Revenue.	L	Payments are made to HMRC by cheque and detailed in the financial statements presented to Council.	Existing procedure adequate.
	Loss of clerk.	L	Hours, health, stress, training, long term sick, early departure - risk monitored and managed as appropriate.	Existing procedure adequate. Review annually.
Employees.	Fraud by employee.	L	Fidelity Guarantee value reviewed annually and insurance cover arranged.	Existing procedure adequate.
	Actions taken by staff.	L	Relevant training, resources and access to professional advice made available to Clerk.	Existing procedure adequate.
VAT	VAT analysis.	L	All items analysed in cash book. Analysis presented to Council at each meeting.	Existing procedure adequate.
	Claimed within time limits.	L	VAT reclaim submitted annually at year end.	Existing procedure adequate.
Legal powers	Illegal activity or payments.	M	All activity and payments within the powers of the Parish Council to be resolved and minuted at Parish Council Meetings. Relevant procedures set out in Standing Orders and Financial Regulations.	Existing procedure adequate. Review Standing Orders and Financial Regulations 2024.

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Subject	Risk(s) Identified	H/M/L	Management/Control of Risk	Review/Assess/Revise
Supplier (procurement) fraud	Loss through supplier fraud	L	<p>Training for staff to alert them to potential risks of providing sensitive company information, by telephone or other means, especially contract and account information. All supplier detail changes to be verified using contact details held by Parish Council.</p> <p>Periodic review of supplier accounts to remove any dormant accounts.</p> <p>Periodic review of supplier address and financial health details with Companies House.</p> <p>Review insurance provision.</p>	<p>Review training needs 2023/24.</p> <p>Existing procedure adequate.</p> <p>Existing procedure adequate.</p> <p>Existing procedure adequate.</p> <p>Review 2023/24.</p>

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APPENDIX E

Revised Budget 2023/24 and Draft Budget 2024/25

		Projected 23/24 & Budget 2024/25	Variations 23/24	Balance as at 15/11/23
Clerk's Salary				
2023/24	£3,575.00 p.a. (based upon 5 hrs. per week)	1,302	1	
	NJC Salary Award 2023/24	260	0	
		1,562	1	1,563
2024/25				
	£4,166 p.a. (based upon 5 hrs. per week)	4,166		
	Contingency for Salary Review (w.e.f. 01/04/24)	73		
	Contingency for NJC Salary Award	260		
		4,499		
National Insurance (Employer)				
2023/24	Dec 23 - Mar 24 (on basic salary)	0	0	
		0	0	0
2024/25				
	Based on basic salary	0		
		0		
Chairman/Member Allowances				
2023/24	Member Allowances - Dec 23 - Mar 24	0	0	
		0	0	0
2024/25				
	Member Allowances	0		
		0		
Administration				
2023/24	Accommodation Allowance	275	0	
	Stationery/Office supplies	321	0	
		596	0	596
2024/25				
	Accommodation Allowance	275		
	Stationery/Office supplies	325		
		600		
Audit Fees				
2023/24	External Audit Fees 2022/23	0	0	
	Internal Audit Fees 2022/23	0	0	
		0	0	0
2024/25				
	External Audit Fees 2023/24	0		
	Internal Audit Fees 2023/24	215		
		215		
Insurance				
2023/24	Premium (June 2023)	0	0	
		0	0	0
2024/25				
	Premium due June 2024	350		
		350		
Website				
2023/24	Web hosting services	60	-60	
	Web domain renewal	20	0	
		80	-60	20
2024/25				
	Web hosting services	120		
	Web domain renewal	20		
		140		

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		Projected 23/24 & Budget 2024/25	Variances 23/24	Balance as at 15/11/23
Street Lighting (Electric & Repairs)				
2023/24	Electricity Charges - Nov. 23 - Mar. 24	112	-39	
	Provision for Increase in Electricity	53	0	
	Repairs	300	0	
		465	-39	426
2024/25				
	Annual Electric	262		
	Provision for Increase in Electricity	53		
	Repairs and maintenance	300		
		615		
Training				
2023/24	Training Provision - Members & Clerk	210	0	
		210	0	210
2024/25				
	Training Provision - Members & Clerk (Based on 6 attendances to ChALC Training sessions)	210		
		210		
Subscriptions/Affiliation/Registration Fees				
2023/24	ChALC	0	16	
	Cheshire Community Action	0	30	
	CPRE	36	0	
	Data Protection Registration	0	20	
		36	66	102
2024/25				
	ChALC	245		
	Cheshire Community Action	50		
	CPRE	60		
	Data Protection Registration	55		
		410		
Room Hire				
2023/24	Ordinary Parish Council Meetings (2)	40	-20	
	Extra Ordinary Parish Council Meetings	60	0	
	Contingency	50	0	
		150	-20	130
2024/25				
	Ordinary Parish Council Meetings	120		
	Extra Ordinary Parish Council Meetings	60		
	Contingency	50		
		230		
Christmas Tree & Lighting				
2023/24	Christmas Display 2023	150	0	
	Christmas Display - Professional services	150	-175	
		300	-175	125
2024/25				
	Christmas Display 2024	150		
	Christmas Display - Professional services	100		
		250		
Parish Maintenance				
2024/25	Land at Lindow End	500	0	
		500	0	500
2024/25				
	Land at Lindow End	600		
		600		

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		Projected 23/24 & Budget 2024/25	Variances 23/24	Balance as at 15/11/23
Asset Purchase				
2023/24	Provision	600	0	
		600	0	600
2024/25	Provision	600		
		600		
Asset Maintenance				
2023/24	Defibrillator: Electricity Contribution	125	0	
	Defibrillator Consumables (e.g pads, batteries etc.)	350	0	
	Noticeboard	100	0	
	Benches	400	0	
	Signs and plaques	200	0	
	Vehicle activated signs	2,000	0	
		3,175	0	3,175
2024/25	Defibrillator: Electricity Contribution	125		
	Defibrillator Consumables (e.g pads, batteries etc.)	350		
	Noticeboard	100		
	Benches	400		
	Signs and plaques	200		
	Vehicle activated signs	2,000		
		3,175		
Newsletter				
2023/24	Newsletter	425	114	
		425	114	539
2024/25	Newsletter	750		
		750		
S.137 Donations / Grants				
2023/24	Provision	200	0	
	Coronation - King Charles III	0	500	
		200	500	700
2024/25	Provision	200		
		200		
Other				
2023/24	Contingency provision	500	0	500
2024/25	Contingency provision	500		
	2023/24 Sub Totals	8,799	387	9,186
	2023/24 Payments from earmarked reserves	0	0	
	2023/24 Expenditure Projection and Savings Totals	8,799	387	
	2024/25 Draft Budget Expenditure Total	13,344		
	Less Funds from reserves and projected savings 2024/25			
	2022/23 savings	-387		
	From general reserves	-2,000		
	Gross Precept Requirement 2024/25	10,957		

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Analysis of funds

01/04/23	Balance brought forward	21,793.04	
	Plus receipts (actual)	11,241.99	
	Less payments (actual)	-4,137.81	
	Plus receipts (projected)	107.25	
	Less payments (projected)	-8,799.00	
		20,205.47	20,205.47
	Less Earmarked Reserves:		
	Telephone Kiosk Deposit	-200.00	
	Village Picnic Fund (Notice Board)	-750.00	
	Transparency Code Grant - Clerk Training	-200.00	
	Transparency Code Grant - Scanning Eqpt	-117.00	
	Highway Safety Projects	-5,000.00	
	Telephone Kiosk Refurbishment	-2,000.00	
	Democratic Services Fund	-2,000.00	
	Community Infrastructure Levy	-2,208.17	
		-12,475.17	-12,475.17
31/03/24	General funds carried forward	7,730.30	7,730.30

Tax Base 2023/24 (Band D) and Precept impact on Property Bands

2023/24				2024/25			
Band	Ratio	Tax Base	£	Band	Ratio	Tax Base	£
A	6/9		15.74	A	6/9		16.01
B	7/9		18.36	B	7/9		18.68
C	8/9		20.98	C	8/9		21.35
D	9/9	443.94	23.61	D	9/9	456.23	24.02
E	11/9		28.85	E	11/9		29.35
F	13/9		34.10	F	13/9		34.69
G	15/9		39.34	G	15/9		40.03
H	18/9		47.21	H	18/9		48.03
	Precept	£10,480			Precept	£10,957	

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APPENDIX F

Outstanding planning applications & recent planning decisions

- 20/1503M Cheshire Health Club and Spa, Warford Park, Faulkners Lane, Great Warford.
Construction of single storey extension with 2 roof lanterns, new entrance, replacement timber wall cladding, proposed new replacement windows, proposed new window openings and windows, construction of ventilation / air conditioning systems to flat roof with screening, insertion of roof skylights, insertion of new door for maintenance and cleaning access on existing flat roof.
DECISION STATUS – Undecided
- 21/3027M Warford Hall, Warford Hall Drive, Great Warford. SK9 7TP
Change of use - Convert existing stables and barns from ancillary office and guest accommodation to create 6 no. residential dwellings, together with single storey extension to existing former stables building (same footprint as previous building on the site) and external alterations to existing detached Oak framed barn in association with its conversion to a dwelling.
DECISION STATUS – Undecided
- 21/5713M Croft Cottage, Chelford Road, Great Warford. SK9 7TL
Certificate of lawful existing use of land to the rear of Croft Cottage as garden.
DECISION STATUS – Undecided
- 22/0434M Dovedale, Chelford Road, Great Warford. SK9 7TL
Two storey and first floor extension to east elevation, amendment to front gable, canopy over front entrance and new access point.
DECISION – Refused (18/05/23); Appeal allowed (01/11/23)
- 22/3845M Brookfield Farm, Ancoats Lane, Great Warford.
Erection of two-storey side extension, relocation of garage door and regularisation of an existing porch and conservatory.
DECISION STATUS – Refused (24/02/23); Appeal dismissed (02/10/23)
- 23/0389M Cheshire Health Club and Spa, Warford Park, Faulkners Lane, Great Warford. WA16 7RN
Widening of private access road and new padel court.
DECISION STATUS – Undecided
- 23/0999M Blossom House, Chelford Road, Great Warford. SK9 7TL
Alterations and extensions including construction of two single-storey side extensions, two-storey rear extension, detached garage, basement, alterations to vehicular access and associated landscaping.
DECISION STATUS – Approved with conditions (13/10/23)
- 23/1252M Kelsall House Farm, Paddock Hill, Great Warford. WA16 7DJ
To take down the existing single storey elements to the west elevation and construct a new single storey side extension with raised patio.
DECISION STATUS – Refused (29/09/23)
- 23/2247M Constantia, Paddock Hill, Mobberley. WA16 7DJ
Creation of a new dwelling and associated landscaping works, including demolition of a single existing dwelling.
DECISION STATUS – Undecided

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- 23/2347M Home Farm, Faulknors Lane, Mobberley. WA16 7AN
Agricultural workers dwelling with detached garage and associated development.
DECISION STATUS – Undecided
- 23/2588M Land off Merrymans Lane, Great Warford.
New domestic stable.
DECISION STATUS – Undecided
- 23/3042M Penley Cottage, Chelford Road, Great Warford. SK9 7TL
Certificate of lawful proposed development for the erection of single storey side extensions, erection of rear two storey extension, erection of porch, erection of dormer to rear roof slope and erection of two garden rooms.
DECISION STATUS – Positive certificate (08/11/23)
- 23/3110M Out A Bounds, Warford Lane, Great Warford. WA16 7AY
Installation of new ground mounted solar PV panels.
DECISION STATUS – Undecided
- 23/3120M Hawthorn Farm, Edge View Lane, Alderley Edge. SK9 7SU
Construction of ménage.
DECISION STATUS – Approved with conditions (30/10/23)
- 23/3291M Arosfa, Merrymans Lane, Great Warford. SK9 7TP
Demolition of part of the existing rear single storey roof over the Kitchen / Dining area. Construction of new 1st floor rear extension (within the existing building footprint) with white render finish, to create a new Bedroom accommodation. New larger rooflight to be installed to the remaining single storey rear roof. General internal re-modelling. Construction of new open oak porch to the front of the property. 2 no. new windows to existing walls to side elevation (upper level to rear to be opaque / frosted). The existing external walls are to be rendered (white finish). The existing window frames are to be painted grey. The rear french doors / fixed side lights to the rear are to be replaced with bi-fold doors. Existing Kitchen window to rear to be enlarged.
DECISION STATUS – Undecided
- 23/3590M 1 Warford Terrace, Knutsford Road, Knolls Green, Mobberley. WA16 7BB
Proposing to reinstate the property back to a residential house. Minor layout changes include relocating the bathroom to make 3 bedrooms. New glazing and a front door with comply with permitted development rights.
DECISION STATUS – Undecided